



REQUEST FOR BID

(Open E - Tender)

Printing and supply of Various SHG and VO Records for DMMU- Ratnagiri

Tender Ref No.: MSRLM/DMMU/Ratnagiri/SHG &VO Records Printing/01/2017-18

E Tender ID: 2018_MSRLM_296451_1

Date: 17/03/18

Issued by:

District Mission Director

UMED - Maharashtra State Rural Livelihood Mission (MSRLM) and
Chief Executive Officer, Zilha Parishad, Ratnagiri.

H.No.3086,Krishi Audyogic Serva Seva Sahakari Sangh,
Zadgaon Naka, Mirya Road, Ratnagiri-415612.

Email: dmmu.ratnagiri@gmail.com

02352-224919

Government of Maharashtra
Rural Development & Water Conservation Department
Maharashtra State Rural Livelihoods Mission
H.No.3086,KrishiAudyogicServaSevaSahakariSangh,
Zadgaon Naka, Mirya Road, Ratnagiri-415612.
Email: dmmu.ratnagiri@gmail.com,02352-224919

Open E – Tender

Printing and supply of Various SHG and VO Records to 9 Blocks in the District of Ratnagiri
Time Schedule for the bids:

Bid Reference	:	MSRLM/DMMU/Ratnagiri/SHG&VO Records Printing/ 01 /2017-18 Dated:5/3/18
Date of commencement of downloading of bid document	:	Date: 17/03/2018 Time: 3 pm
Last date for seeking clarification if any.	:	Date: 17/03/2018 Time: 3 pm
Pre-bid meeting	:	Date: 23/03/18 Time: 11 AM Venue: No.3086, Krishi Audyogic Serva SevaSahakari Sangh,Zadgaon Naka, Mirya Road, Ratnagiri-415612. Email: dmmu.ratnagiri@gmail.com 02352-224919
Last date for down loading of bid document from the E-procurement platform: http://mahatenders.gov.in	:	Date: 19/04/18 Time: 3 PM
Last date and time for bid submission/uploading of bid in E-procurement platform	:	Date: 19/04/2018 Time: 3PM
Time and date of opening of bids	:	Date: 20/04/2018 Time: 3PM
Place of opening of bids and address for communication	:	Office of the District Mission Director (MSRLM) and Chief Executive Officer ,H.No.3086, Krishi Audyogic Serva Seva Sahakari Sangh, Zadgaon Naka, Mirya Road, Ratnagiri- 415 612. Email: dmmu.ratnagiri@gmail.com 02352-224919

- Note(1) In the event of the specified date of opening of bids being declared a holiday for the Purchaser, the bids shall be opened on the next working day at the same time &venue.
- (2) Completed bids shall be uploaded on the <https://mahatenders.gov.in> by the Bidders using their user ID and addressed in the manner described under Instructions to Bidders Section I of Bid Documents and Bid Data Sheet on or before the stipulated last date & time
- (3) Dates & time mentioned above may change. Dates mentioned on <https://mahatenders.gov.in> portal is final

District Mission Director (MSRLM)
& Chief Executive Officer, Zilha Parishad Ratnagiri

SECTION I: INVITATION FOR BIDS (IFB)

SECTION I.
INVITATION FOR BIDS (IFB)

Credit No:49780 IN

Bid Ref No.: MSRLM/DMMU/Ratnagiri/SHG &VO Records Printing/01/2017-18
Date: / /2018

1. The Government of India has received a credit from the International Development Association/loan from the International Bank for Reconstruction & Development towards the cost of Deen Dayal Antoyodaya Yojana, National Rural Livelihoods Mission (DAY NRLM) and intends to apply a part of the funds to cover eligible payments under the contract for which this Invitation of Bids is issued.
2. The District Mission Director, Maharashtra State Rural Livelihoods Mission (MSRLM) and Chief Executive Officer Zilha Parishad, Ratnagiri now invites bids under e-procurement system from eligible bidders, for printing and distribution of 14 different types of SHG and VO Records.
3. The eligible Bidders may submit bids for all of the SHG and VO Records given above. Bidders are advised to note the eligible criteria as given in ITB Clause 4 & 5 and qualification criteria specified in Section III to qualify for award of the contracts. The Bidders are required to submit bids consisting of documents/information as specified in clause 11 of ITB.

The bid document is available online and bids are to be submitted online through the e-procurement portal <https://mahatenders.gov.in> only. Bids submitted in any other manner will not accepted. Bidders are required to obtain Level III digital signature from designated firms (available on e-procurement portal and then register with the Government of Maharashtra e-procurement platform and submit bids by using their ID and digital signature

4. Bidders must provide Bid Security as specified in the bid document and pay the bid processing fees per requirement.
5. Bids along with necessary enclosures must be uploaded to the web site <https://mahatenders.gov.in> as per bid schedule and bids will be opened at the specified venue on the stipulated date and time, in the presence of the bidders or their authorized representatives who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bids will be opened on the next working day at the same time and venue.
6. Other details can be seen in the bid documents.

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1. PART 1 – BIDDING PROCEDURES

SECTION I - INSTRUCTIONS TO BIDDERS [ITB]

Section I. Instructions to Bidders

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Section I. Instructions to Bidders

A. General

1. **Scope of Bid**
 - 1.1 The Purchaser **indicated in the Bidding Data Sheet (BDS)**, issues these Bidding Documents for the supply of Goods and Related Services incidental thereto as specified in Section VI, Schedule of Requirements. **The name and identification number of this National Competitive Bidding (NCB) procurement are specified in the BDS.** The name, identification, and number of lots are **provided in the BDS.**
 - 1.2 Throughout these Bidding Documents:
 - (a) the term “in writing” means communicated in written form (e.g. by mail, e-mail, fax, telex) with proof of receipt;
 - (b) if the context so requires, “singular” means “plural” and vice versa; and
 - (c) “day” means calendar day.
2. **Source of Funds**
 - 2.1 The Government of India (hereinafter called “Borrower”) **specified in the BDS** has applied for or received financing (hereinafter called “funds”) from the International Development Association (hereinafter called “the Bank”) toward the cost of the project **named in the BDS.** The Borrower intends to apply a portion of the funds to eligible payments under the contract for which these Bidding Documents are issued.
 - 2.2 Payments by the Bank will be made only at the request of the Borrower and upon approval by the Bank in accordance with the terms and conditions of the financing agreement between the Borrower and the Bank (hereinafter called the Loan Agreement), and will be subject in all respects to the terms and conditions of that Loan Agreement. The Loan Agreement prohibits a withdrawal from the loan account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Bank, is prohibited by decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Borrower shall derive any rights from the Loan Agreement or have any claim to the funds.
3. **Fraud and Corruption**
 - 3.1 It is the Bank’s policy to require that Borrowers (including beneficiaries of Bank loans), as well as bidders, suppliers, and contractors and their subcontractors under Bank-financed

contracts, observe the highest standard of ethics during the procurement and execution of such contracts.¹ In pursuance of this policy, the Bank:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) “corrupt practice”² is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
 - (ii) “fraudulent practice”³ is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
 - (iii) “collusive practice”⁴ is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
 - (iv) “coercive practice”⁵ is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
 - (v) “obstructive practice” is
 - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of

¹ *In this context, any action taken by a bidder, supplier, contractor, or a sub-contractor to influence the procurement process or contract execution for undue advantage is improper.*

² *“another party” refers to a public official acting in relation to the procurement process or contract execution]. In this context, “public official” includes World Bank staff and employees of other organizations taking or reviewing procurement decisions.*

³ *a “party” refers to a public official; the terms “benefit” and “obligation” relate to the procurement process or contract execution; and the “act or omission” is intended to influence the procurement process or contract execution.*

⁴ *“parties” refers to participants in the procurement process (including public officials) attempting to establish bid prices at artificial, non competitive levels.*

⁵ *a “party” refers to a participant in the procurement process or contract execution.*

matters relevant to the investigation or from pursuing the investigation; or

- (bb) acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under sub-clause 3.1 (e) below.
- (b) will reject a proposal for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract in question;
- (c) will cancel the portion of the loan allocated to a contract if it determines at any time that representatives of the Borrower or of a beneficiary of the loan engaged in corrupt, fraudulent, collusive, or coercive practices during the procurement or the execution of that contract, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur;
- (d) will sanction a firm or individual, including declaring ineligible, either indefinitely or for a stated period of time, to be awarded a Bank-financed contract if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for, or in executing, a Bank-financed contract; and
- (e) will have the right to require that a provision be included in bidding documents and in contracts financed by a Bank loan, requiring bidders, suppliers, and contractors and their sub-contractors to permit the Bank to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by the Bank.

3.2 Furthermore, Bidders shall be aware of the provision stated in Sub-Clause 35.1 (a) (iii) of the General Conditions of Contract.

- 4. Eligible Bidders**
- 4.1 A Bidder, and all parties constituting the Bidder, may have the nationality of any country, subject to the restrictions specified in Section V, Eligible Countries. A Bidder shall be deemed to have the nationality of a country if the Bidder is a citizen or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the

Contract including Related Services.

- 4.2 A Bidder shall not have a conflict of interest. All bidders found to have conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they:
- (a) are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under these Bidding Documents ; or
 - (b) Submit more than one bid in this bidding process, except for alternative offers permitted under ITB Clause 13. However, this does not limit the participation of subcontractors in more than one bid;
- 4.3 A Bidder that is under a declaration of ineligibility by the Bank in accordance with ITB Clause 3, at the date of contract award, shall be disqualified. The list of debarred firms is available at the electronic address specified in the **BDS**.
- 4.4 A firm that has been determined to be ineligible by the Bank in relation to the Bank Guidelines On Preventing and Combating Fraud and Corruption in Projects Financed by IBRD Loans and IDA Credits and Grants shall not be eligible to be awarded a contract.
- 4.5 Government-owned enterprises in the Borrower's Country shall be eligible only if they can establish that they (i) are legally and financially autonomous, (ii) operate under commercial law, and (iii) are not a dependent agency of the Purchaser or Borrower or Sub-Borrower.
- 4.6 Bidders shall provide such evidence of their continued eligibility satisfactory to the Purchaser, as the Purchaser shall reasonably request.

5. Eligible Goods and Related Services

- 5.1 All the Goods and Related Services to be supplied under the Contract and financed by the Bank may have their origin in any country in accordance with Section V, Eligible Countries.
- 5.2 For purposes of this Clause, the term "goods" includes commodities, raw material, machinery, equipment, and industrial plants; and "related services" includes services such as

insurance, installation, training, and initial maintenance.

- 5.3 The term “origin” means the country where the goods have been mined, grown, cultivated, produced, manufactured or processed; or, through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.

B. Contents of Bidding Documents

6. Sections of Bidding Documents

- 6.1 The Bidding Documents consist of Parts 1, 2, and 3, which include all the Sections indicated below, and should be read in conjunction with any Addendum issued in accordance with ITB Clause 8.

PART 1 Bidding Procedures

- Section I. Instructions to Bidders (ITB)
- Section II. Bidding Data Sheet (BDS)
- Section III. Evaluation and Qualification Criteria
- Section IV. Bidding Forms
- Section V. Eligible Countries

PART 2 Supply Requirements

- Section VI. Schedule of Requirements

PART 3 Contract

- Section VII. General Conditions of Contract (GCC)
- Section VIII. Special Conditions of Contract (SCC)
- Section IX. Contract Forms

- 6.2 The Invitation for Bids issued by the Purchaser is not part of the Bidding Documents.
- 6.3 The Purchaser is not responsible for the completeness of the Bidding Documents and their addendum, if they were not obtained directly from the Purchaser.
- 6.4 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid.

- 7. Clarification of Bidding Documents** 7.1 A prospective Bidder requiring any clarification of the Bidding Documents shall notify on line the authority inviting the bid. The authority inviting the bid will respond to any request(s) for clarification received earlier than 10 days prior to the deadline for submission of bids. Description of clarification sought and the response of the authority inviting the bid will be uploaded for information of the other bidders without identifying the source of request for clarification. Should the Purchaser deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under ITB Clause 8 and ITB Sub-Clause 24.2.
- 8. Amendment of Bidding Documents** 8.1 At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum. The addendum will appear on the web page of the website <https://mahatenders.gov.in>
- 8.2 Any addendum issued shall be part of the Bidding Documents and shall be notified as Addendum / Corrigendum in the e-procurement portal which shall be binding in all prospective bidders.
- 8.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB Sub-Clause 24.2. This shall be notified in the e-procurement portal.

C. Preparation of Bids

- 9. Cost of Bidding** 9.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 10. Language of Bid** 10.1 The Bid, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser, shall be written in English language. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages into English language, in which case, for purposes of interpretation of the Bid, such translation shall govern.
- 11. Documents Comprising the Bid** 11.1 The Bid shall comprise the following, the scanned copies of which shall be uploaded on the e-procurement platform.
- (a) Bid Form and the applicable Price Schedules, in accordance

with ITB Clauses 12, 14, and 15;

- (b) Bid processing fee and Bid Security deposit details in accordance with ITB Clause 21, in the form as given in Section IV;
- (c) written confirmation authorizing the signatory of the Bid to commit the Bidder, in accordance with ITB Clause 22;
- (d) documentary evidence in accordance with ITB Clause 16 establishing the Bidder's eligibility to bid;
- (e) documentary evidence in accordance with ITB Clause 17, that the Goods and Related Services to be supplied by the Bidder are of eligible origin;
- (f) documentary evidence in accordance with ITB Clauses 18 and 30, that the Goods and Related Services conform to the Bidding Documents;
- (g) documentary evidence in accordance with ITB Clause 19 establishing the Bidder's qualifications to perform the contract if its bid is accepted; and
- (h) Manufacturers authorization form in the prescribed Form as given in Section IV;
- (i) Any other document **required in the BDS**.

11.3 In case of discrepancy between the uploaded documents and the Originals the original shall prevail.

12. Bid Submission Form and Price Schedules

12.1 The Bidder shall complete the Bid Form using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested. The completed Bid Form shall be uploaded through e-procurement portal.

13. Alternative Bids

13.1 Unless otherwise **specified in the BDS**, alternative bids shall not be considered.

14. Bid Prices and Discounts

14.1 The prices and discounts quoted by the Bidder in the Bid Form and in the Price Schedules shall conform to the requirements specified below.

14.2 All lots and items must be listed and priced separately in the

Price Schedules.

- 14.3 The price to be quoted in the Bid Form shall be the total price of the bid, excluding any discounts offered.
- 14.4 The Bidder shall quote any unconditional discounts and indicate the method for their application in the Bid Form.
- 14.5 The terms EXW and other similar terms shall be governed by the rules prescribed in the current edition of Incoterms, published by The International Chamber of Commerce, as specified in the **BDS**.
- 14.6 Prices shall be quoted as specified in the Price Schedule included in Section IV, Bidding Forms. The dis-aggregation of price components is required solely for the purpose of facilitating the comparison of bids by the Purchaser. This shall not in any way limit the Purchaser's right to contract on any of the terms offered. In quoting prices, the Bidder shall be free to use transportation through carriers registered in any eligible country, in accordance with Section V Eligible Countries. Similarly, the Bidder may obtain insurance services from any eligible country in accordance with Section V Eligible Countries. Prices shall be entered in the following manner:
- (a) **For Goods:**
- (i) the price of the Goods quoted EXW (ex works, ex factory, ex warehouse, ex showroom, or off-the-shelf, as applicable), including all duties (customs, excise etc.) and sales and other taxes already paid or payable on the components and raw material used in the manufacture or assembly of the Goods;
- (ii) any GST, VAT, sales tax and other taxes which will be payable on the Goods if the contract is awarded to the Bidder; and
- (iii) The price for inland transportation, insurance, and other local services required to convey the Goods to their final destination (Project Site) specified in the **BDS**.
- (b) **for the Related Services**, other than inland transportation and other services required to convey the Goods to their final destination, whenever such Related Services are specified in the Schedule of Requirements:
- (i) The price of each item comprising the Related Services (inclusive of any applicable taxes).
- (c) Bidders may like to ascertain availability of excise duty exemption benefits, available for contracts financed under World

Bank Credits/ Loans. They are solely responsible for obtaining such benefits, which they have considered in their bid and in case of failure to receive such benefits for reasons whatsoever, the Purchaser will not compensate the bidder.

Where the bidder has quoted taking into account such benefits, he must give all information required for issue of necessary Certificates in terms of the Central Excise Notification -108/95 along with his bid in form at S. No. 8 of Section VI. Where the Purchaser issues such Certificates, Excise Duty will not be reimbursed separately.

- 14.7 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account, unless otherwise specified in the **BDS**. A Bid submitted with an adjustable price quotation shall be treated as non responsive and shall be rejected, pursuant to ITB Clause 30. However, if in accordance with the **BDS**, prices quoted by the Bidder shall be subject to adjustment during the performance of the Contract, a bid submitted with a fixed price quotation shall not be rejected, but the price adjustment shall be treated as zero.
- 14.8 If so indicated in ITB Sub-Clause 1.1, bids are being invited for individual contracts (lots) or for any combination of contracts (packages). Prices quoted shall correspond to 100 % of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer any price reduction (discount) for the award of more than one Contract shall specify the applicable price reduction in accordance with ITB Sub-Clause 14.4 provided the bids for all lots are submitted and opened at the same time.

- | | |
|---|--|
| 15. Currencies of Bid | 15.1 The Bidder shall quote in Indian Rupees only. |
| 16. Documents Establishing the Eligibility of the Bidder | 16.1 To establish their eligibility in accordance with ITB Clause 4, Bidders shall complete the Bid Form, included in Section IV, Bidding Forms. |
| 17. Documents Establishing the Eligibility of the Goods and Related Services | 17.1 To establish the eligibility of the Goods and Related Services in accordance with ITB Clause 5, Bidders shall complete the country of origin declarations in the Price Schedule Forms, included in Section IV, Bidding Forms. |
| 18. Documents | 18.1 To establish the conformity of the Goods and Related Services to |

**Establishing the
Conformity of
the Goods and
Related
Services**

the Bidding Documents, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section VI, Schedule of Requirements.

- 18.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.
- 18.3 The Bidder shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period **specified in the BDS** following commencement of the use of the goods by the Purchaser.
- 18.4 Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers specified by the Purchaser in the Schedule of Requirements, are intended to be descriptive only and not restrictive. The Bidder may offer other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to the Purchaser's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified in the Schedule of Requirements.

**19. Documents
Establishing the
Qualifications
of the Bidder**

- 19.1 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Purchaser's satisfaction:
- (a) (i) that, if **required in the BDS**, a Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Purchaser's Country;
- (ii) Supplies for any particular item in each schedule of the bid should be from one manufacturer only. Bids from agents offering supplies from different manufacturers for the same item of the schedule in the bid will be treated as

non-responsive.

(b) That the Bidder meets each of the qualification criterion specified in Section III, Evaluation and Qualification Criteria.

(c) Bids from Joint Ventures are not acceptable

20. Period of Validity of Bids

20.1 Bids shall remain valid for the period **specified in the BDS** after the bid submission deadline date prescribed by the Purchaser. A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.

20.2 In exceptional circumstances, prior to the expiration of the bid validity period, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. If a Bid security is requested in accordance with ITB Clause 21, it shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its bid, except as provided in ITB Sub-Clause 20.3.

20.3 In the case of fixed price contracts, if the award is delayed by a period exceeding fifty-six (56) days beyond the expiry of the initial bid validity, the Contract price shall be adjusted as by the factor [*value of factor stated in BDS*] for each week or part of week that has elapsed from the expiration of the initial bid validity to the date of notification of award to the successful bidder. Bid evaluation shall be based on the Bid Price without taking into consideration the above correction.

21. Bid Processing fee and Bid Security

21.1 The Bidder shall furnish as part of its bid, the requisite bid processing fee and a Bid Security, if required, as **specified in the BDS**.

21.2 The requisite bid processing fee has to be paid in the method as detailed in Clause 21.3 hereunder. However the bid security could be paid either in the method as detailed in Clause 21.3 hereunder or through financial instruments as detailed in Clause 21.5 hereunder.

21.3 The Bid Security shall be in the amount specified in the BDS and shall be denominated in Indian Rupees and shall be paid in the e-procurement portal using any of the following payment modes:

- Online payment

21.4 The Bid security shall be in the amount specified in the BDS and

denominated in the currency of the Purchaser's Country or a freely convertible currency; and shall

- 21.5 At the bidder's option be in the form of either a certified cheque, demand draft, letter of credit or a bank guarantee from a Nationalized/Scheduled Bank in India.
- 21.6 be substantially in accordance with one of the forms of Bid security included in Section IV, Bidding Forms, or other form approved by the Purchaser prior to bid submission;
- 21.7 be payable promptly upon written demand by the Purchaser in case the conditions listed in ITB Clause 21.5 are involved
- 21.8 be submitted in its original form; copies will not be accepted; remain valid for a period of 45 days beyond the validity period of the bids; as extended, if applicable in accordance with ITB Clause 20.2.
- 21.9 Confirmation of the receipt of the Bid processing fee and Bid Security in the A/c of District Mission Director, NRLM Ratnagiri at State bank of India, Ratnagiri shall be verified. If the bidder exercises the option of paying the Bid Security as indicated in ITB Clause 21.3 and if an acceptable Bid Security is not received the system will not open and allow the bidder to submit its bid.
- 21.10 The Bid Security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the Performance Security pursuant to ITB Clause 44.
- 21.11 The Bid Security may be forfeited:
- a) if a Bidder
 - (i) withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form, except as provided in ITB Sub-Clause 20.2;
 - b) if the successful Bidder fails to:
 - (i) sign the Contract in accordance with ITB Clause 43;
 - (ii) Furnish a Performance Security in accordance with ITB Clause 44.
- 21.12 If a bid security is **not required in the BDS**, and
- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Letter of Bid Form, except as provided in ITB 20.2, or

- (b) if the successful Bidder fails to: sign the Contract in accordance with ITB 43; or furnish a performance security in accordance with ITB 44;

the Borrower may, **if provided for in the BDS**, declare the Bidder disqualified to be awarded a contract by the Purchaser for a period of time **as stated in the BDS**.

22. Format and Signing of Bid

- 22.1 The digital signature shall be obtained by the bidder from the designated companies as given in the e-procurement portal and then get registered on the e-procurement portal. The user ID and password would be assigned by the system. The bidder shall upload the bid along with all the requisite documents through e-procurement platform by using the user ID and digital signature.
- 22.2 Any interlineation, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.

D. Submission and Opening of Bids

23. Submission, Sealing and Marking of Bids

- 23.1 The bidders shall upload the bid through e-procurement platform. No other mode of submission is permitted.
- 23.2 Bid Form and other documents as detailed in Clause ITB Clause 11 (a) shall be addressed to Purchaser before uploading.
- 23.3 In addition to the identification required in Sub-clause 23.2 above, the bidder shall provide the name and address of the Bidder to make further correspondence.
- 23.4 Telex, Cable or Facsimile bids will be rejected as non-responsive. Bids submitted by any other means other than through e-procurement portal of GoM shall be rejected.

24. Deadline for Submission / Uploading of Bids

- 24.1 Bids must be submitted/ uploaded by the Bidders no later than the date and time **Specified in the BDS** through the e-procurement platform. The e-procurement platform will not accept the bids after the stipulated date and time (as per the time of the e-procurement platform).
- 24.2 The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with ITB Clause 8, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The amendment/notification shall be notified in the e-procurement platform.

25. Late Bids 25.1 Bids cannot be uploaded by the Bidders after the deadline for submission/uploading of bids (as per the e-procurement platform time) prescribed by the Purchaser pursuant to ITB Clause 24...

26. Withdrawal, Substitution, and Modification of Bids 26.1 In the “My bids” Section of the e-procurement the Bidder can view the status of their bids and decrypt bid (i.e in cases where the Bidder has chosen to encrypt the bid using his own public key) for modification or withdrawal before the stipulated date and time for submission / uploading.

Bidders may cancel/modify their bids on line before the deadline for submission of bids.

26.2 For modification of bids, the bidder need not make any additional payment towards the cost of bidding process. For bid modification and consequential re-submission, the bidder is required to cancel his bid submitted earlier (only the financial bid is cancelled. All the uploaded documents would be there). The last modified bid submitted by the bidder within the bid submission time shall be considered as the bid. For this purpose, modification/withdrawal by other means will not be accepted. In on line system of bid submission the modification/cancellation is allowed any number of times. The bidders may cancel its bid by clicking on the cancel button in the My Bids Section before the deadline for submission of bids, however if the bid is cancelled and not re-submitted with the stipulated time on the last date of submission of bids, it would be deemed withdrawn.

26.3 No bid may be modified/ cancelled on line after the deadline for submission of bids.

26.4 Withdrawal or modification of a Bid between the deadline for submission of bids and the expiration of the original period of bid validity specified in Clause 20 above or as extended pursuant to Clause 20 is not allowed in the e-procurement system. If a bidder does the same through any other medium, then it may result in the forfeiture of the bid security pursuant to Clause 21.11

27. Bid Opening 27.1 The Purchaser will open / unlock all bids uploaded through e-procurement platform in the presence of the bidders representatives who chose to attend **at the stipulated place, date and time as given in BDS.**

The Bidders representatives who are present shall produce authorization letter and shall sign a register evidencing their attendance.

27.2 The Bidders names, the sufficiency or otherwise of the bid security, the bid prices, discounts and alternative offers and such

other details as the Purchaser, at its discretion, may consider appropriate will be announced at the opening. No bids shall be rejected at the bid opening.

- 27.3 The Purchaser shall prepare a record of the Bid opening that shall include, as a minimum: the name of the Bidder; the Bid Price per lot if applicable, including any discounts, and alternative offers if they were permitted; and the presence or absence of a Bid Security, if one was required. The Bidders' representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be distributed to all Bidders who submitted bids in time, and posted online.

E. Evaluation and Comparison of Bids

- | | |
|-----------------------------------|---|
| 28. Confidentiality | <p>28.1 Information relating to the examination, evaluation, comparison, and post qualification of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award.</p> <p>28.2 Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post qualification of the bids or contract award decisions may result in the rejection of its Bid.</p> <p>28.3 Notwithstanding ITB Sub-Clause 28.2, from the time of bid opening to the time of Contract Award, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, it should do so in writing.</p> |
| 29. Clarification of Bids | <p>29.1 To assist in the examination, evaluation, comparison and post-qualification of the bids, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that changes the substance of the Bidder price of the bid shall not be considered. The Purchaser's request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted.</p> |
| 30. Responsiveness of Bids | <p>30.1 The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself.</p> <p>30.2 A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:</p> <p style="margin-left: 20px;">(a) affects in any substantial way the scope, quality, or</p> |

performance of the Goods and Related Services specified in the Contract; or

- (b) limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the Bidder's obligations under the Contract; or
- (c) if rectified would unfairly affect the competitive position of other bidders presenting substantially responsive bids.

30.3 Bids from Agents, without proper authorization from the manufacturer as per Section IV, shall be treated as non-responsive.

30.4 If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.

31. Nonconformities, Errors, and Omissions

31.1 Provided that a Bid is substantially responsive, the Purchaser may waive any non-conformities or omissions in the Bid that do not constitute a material deviation.

31.2 Provided that a bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.

32. Preliminary Examination of Bids

32.1 The Purchaser shall examine the bids to confirm that all documents and technical documentation requested in ITB Clause 11 have been provided, and to determine the completeness of each document submitted.

32.2 The Purchaser shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the offer shall be rejected and the bid security may be forfeited.

- (a) Bid Submission Form, in accordance with ITB Sub-Clause 12.1;
- (b) Price Schedules, in accordance with ITB Sub-Clause 12.2;
- (c) Bid Security in accordance with ITB Clause 21. Where the bidder has bid for more than one line item of equipment and if

the Bid Security amount furnished is inadequate for all the items of equipment bid, the Purchaser shall take the bids into account only to the extent the bids are secured. For this purpose, the extent to which, the bids are secured shall be determined by evaluating, the requirement of bid security to be furnished for the items of equipment in the bid in the serial order of the Schedule of Requirement (Section VI) of the bid document.

- (d) Authorization from the Manufacturer in the format as given in Section IV, in case the Bidder is not the Manufacturer but is an Agent.

- 33. Examination of Terms and Conditions; Technical Evaluation**
- 33.1 The Purchaser shall examine the bid to confirm that the Bidder has accepted all terms and conditions specified in GCC and the SCC. Without material deviations or reservation. Deviations from or objections or reservations to critical provisions such as those concerning Performance Security (GCC Clause 18). Warranty (GCC Clause 28), Force Majeure (Clause 32), Limitation of liability (GCC Clause 30), Governing law (GCC Clause 9) and Taxes & Duties (GCC Clause 17) will be deemed to be a material deviation. The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.
- 33.2 The Purchaser shall evaluate the technical aspects of the Bid submitted in accordance with ITB Clause 18, to confirm that all requirements specified in Section VI, Schedule of Requirements of the Bidding Documents have been met without any material deviation or reservation.
- 33.3 If, after the examination of the terms and conditions and the technical evaluation, the Purchaser determines that the Bid is not substantially responsive in accordance with ITB Clause 30, it shall reject the Bid.
- 34. Conversion to Single Currency** Not used
- 35. Domestic Preference** Not used
- 36. Evaluation of Bids**
- 36.1 The Purchaser shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive for each item separately. No bid will be considered if the complete requirement as given in the Schedule of Requirement (Section VI) is not included in the Bid. The bidders are allowed

the option to bid for any one or more items and to offer discounts for more than one item. These discounts will be taken into account in the evaluation of the bid so as to determine the bid or combination of bids offering the lowest offering the lowest evaluated cost for the Purchaser in deciding the award (s) for each item in terms of provisions of Clause 14.8 of ITB.

- 36.2 To evaluate a Bid, the Purchaser shall only use all the factors, methodologies and criteria defined in ITB Clause 36. No other criteria or methodology shall be permitted.
- 36.3 To evaluate a Bid, the Purchaser shall consider the following:
- (a) evaluation will be done for Items or Lots, as **specified in theBDS**; and the Bid Price as quoted in accordance with clause 14;
 - (b) price adjustment due to discounts offered in accordance with ITB Sub-Clause 14.4;
 - (c) adjustments due to the application of the evaluation criteria **specified in theBDS** from amongst those set out in Section III, Evaluation and Qualification Criteria;
- 36.4 The Purchaser's evaluation of a bid will exclude and not take into account:
- (a) In the case of Goods manufactured in India or goods of foreign origin already located in India, GST, VAT, sales and other similar taxes, which will be payable on the goods if a contract is awarded to the Bidder;
 - (b) Any allowance for price adjustment during the period of execution of the contract, if provided in the bid.
- 36.5 The Purchaser's evaluation of a bid may require the consideration of other factors, in addition to the Bid Price quoted in accordance with ITB Clause 14. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of bids, unless otherwise specified in Section III, Evaluation and Qualification Criteria. The factors, methodologies and criteria to be used shall be as specified in ITB 36.3 (d).
- 36.6 If so **specified in the BDS**, these Bidding Documents shall allow

Bidders to quote separate prices for one or more lots, and shall allow the Purchaser to award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations is specified in Section III, Evaluation and Qualification Criteria.

- 37. Comparison of Bids** 37.1 The Purchaser shall compare all substantially responsive bids to determine the lowest-evaluated bid, in accordance with ITB Clause 36.
- 38. Post qualification of the Bidder**
- 38.1 The Purchaser shall determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated and substantially responsive bid is qualified to perform the Contract satisfactorily.
- 38.2 The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 19.
- 38.3 An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the bid, in which event the Purchaser shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.
- 39. Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids** 39.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

F. Award of Contract

- 40. Award Criteria** 40.1 The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.
- 41. Purchaser's Right to Vary Quantities at Time of Award** 41.1 At the time the Contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section VI, Schedule of Requirements, provided this does not exceed the percentages **specified in the BDS**, and without any change in the unit prices or other terms and conditions of the bid and the Bidding

Documents.

42. Notification of Award

- 42.1 Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted.
- 42.2 Until a formal Contract is prepared and executed, the notification of award shall constitute a binding Contract.

Publication of Award

- 42.3 The Purchaser shall publish in a GoMweb site-
<http://mahatenders.gov.in> the results identifying the bid and lot numbers and the following information: (i) name of each Bidder who submitted a Bid; (ii) bid prices as read out at bid opening; (iii) name and evaluated prices of each Bid that was evaluated; (iv) name of bidders whose bids were rejected and the reasons for their rejection; and (v) name of the winning Bidder, and the price it offered, as well as the duration and summary scope of the contract awarded. After publication of the award, unsuccessful bidders may request in writing to the Purchaser for a debriefing seeking explanations on the grounds on which their bids were not selected. The Purchaser shall promptly respond in writing to any unsuccessful Bidder who, after Publication of contract award, requests a debriefing.

Recourse to unsuccessful Bidders

- 42.4 Upon the successful Bidder's furnishing of the performance security and signing the Contract Form pursuant to ITB Clause 44, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 21.4.

43. Signing of Contract

- 43.1 Promptly after notification, the Purchaser shall send the successful Bidder the Agreement and the Special Conditions of Contract.
- 43.2 Within twenty-one (21) days of receipt of the Agreement, the successful Bidder shall sign, date, and return it to the Purchaser.

44. Performance Security

- 44.1 Within twenty one (21) days of the receipt of notification of award from the Purchaser, the successful Bidder, if required, shall furnish the Performance Security in accordance with the GCC, using for that purpose the Performance Security Form included in Section IX Contract forms, or another Form acceptable to the Purchaser. The Purchaser shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Securities of the unsuccessful bidders pursuant to ITB Sub-Clause 21.4.
- 44.2 Failure of the successful Bidder to submit the above-mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture

of the Bid Security. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.

SECTION II - BIDDING DATA SHEET

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: <i>District Mission Director, Maharashtra State Rural Livelihoods Mission and Chief Executive Officer, Zilha Parishad, Ratnagiri .</i> H.No.3086,Krishi Audyogic Serva Seva Sahakari Sangh, Zadgaon Naka, Mirya Road, Ratnagiri-415612. Phone No. 02352-224919 <i>E-mail: dmmu.ratnagiri@gmail.com</i> <i>Website: www.umed.in</i>
ITB 1.1	The name and identification number of the bid is : MSRLM/DMMU/Ratnagiri/SHG and VO Records Printing/01/2017-2018, Dt: / /2018
ITB 2.1	The Borrower is Government of India (GOI)
ITB 2.1	The name of the Project is: <i>Maharashtra State Rural Livelihoods Mission</i>
ITB 4.3	A list of firms debarred from participating in World Bank projects is available at http://www.worldbank.org/debarr
B. Contents of Bidding Documents	
ITB 7.1	For <u>Clarification of bid purposes</u> only, the Purchaser's address is: Attention: District Mission Director Maharashtra State Rural Livelihoods Mission and Chief Executive Officer Zilha Parishad, Ratnagiri H.No.3086,Krishi Audyogic Serva Seva Sahakari Sangh, Zadgaon Naka, Mirya Road, Ratnagiri-415612. Country: India Telephone: 02352-224919 Electronic mail address: dmmu.ratnagiri@gmail.com

	C. Preparation of Bids
ITB 11.1(i)	<p>The Bidder shall submit the following additional documents in its bid:</p> <ol style="list-style-type: none"> 1. Attested photocopy of firm registration certificate issued by the competent authority. 2. Turnover certificate issued by the chartered accountant (from the audited financial statement) for the year 2014-15, 2015-16 & 2016-17. 3. Firms PAN and Income Tax clearance certificate issued by the concern ward/circle where it is being assessed. 4. GST registration certificate. 5. An affidavit sworn in before Public Notary stating that “the manufacturer has not been blacklisted / de-registered / barred by the Central Govt. /Any State Govt. Institutions in India/any health society or by any local authority in on the date of submission tender document for the quoted items 6. Exemption Certificate or related document issued by competent authority for claiming exemption from EMD for the product offered.
ITB 13.1	Alternative Bids shall not be considered.
ITB 14.5	Not Applicable
ITB 14.6 (a) (iii)	Final destination:Vide Annexure –I in Schedule of Requirement in Section VI.
ITB 14.7	The prices quoted by the Bidder shall not be adjustable.
ITB 18.3	Not Applicable
ITB 19.1 (a)	Not Applicable
ITB 20.1	The bid validity period shall be 90 days after the bid submission deadline.
ITB 20.3	The factor will be 5.0% per annum
ITB 21.1	Bid Security is required.
ITB 21.2	The bid processing fee shall be Rs.3000/- (Rs. Three Thousand only) The amount of the Bid Security (EMD) shall be: Rs.80,000/- (Eighty Thousand Only)

	D. Submission and Opening of Bids
ITB 27.1	<p>Online bid opening shall take place at: District Mission Director, Maharashtra State Rural Livelihoods Mission and Chief Executive Officer Zilha Parishad, Ratnagiri Address: H.No.3086, Krishi Audyogic Serva Seva Sahakari Sangh, Zadgaon Naka, Mirya Road, Ratnagiri-415612. Email: dmmu.ratnagiri@gmail.com Pin Code: 415612 Country: India Telephone: 02352-224919</p>

	E. Evaluation and Comparison of Bids
ITB 36.3(a)	Bids will be evaluated for all the item together & Contract will be concluded with the lowest responsive bidder
ITB 36.3(c)	Not Applicable
ITB 36.6	Bidders should quote for all the items and evaluation will be done for all the items together. Total amount of all the items
	F. Award of Contract
ITB 41.1	<p>The maximum percentage by which quantities may be increased is:15% The maximum percentage by which quantities may be decreased is: 15%</p>

SECTION III. EVALUATION AND QUALIFICATION CRITERIA

Contents

1. Evaluation Criteria (ITB 36.3 {d})
2. Multiple Contracts (ITB 36.6)
3. Post qualification Requirements (ITB 38.2)

1. Evaluation Criteria (ITB 36.3 (a))

The evaluation will be done for all the items together

2. Multiple Contracts (ITB 36.6)

Nil

3. Post qualification Requirements (ITB 38.2)

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 37.1, the Purchaser shall carry out the post qualification of the Bidder in accordance with ITB Clause 38, using only the requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder's qualifications.

- a) The bidder may be a Proprietary firm /Partnership firm/Limited Company/Corporate body legally constituted and should be registered with the appropriate registration authority,
- b) The bidder should have at least 3 years' experience in supply of printing material to central government /any state Government/CPSU/SPSU/Government Autonomous organizations/Public Sector Companies /private sector
- c) The bidder should furnish the information on past supplies and satisfactory performance in the Proforma given under Section-VI.
- d) The bidder should have successfully executed at least one single contract/order of value not less than 40 lakhs or two contract of value not less than 20 lakhs each or three contracts of value not less than 14.00 lakhs each in any one year during the period of last 3 years for the central government /any state Government /CPSU /SPSU /Government Autonomous organizations /Public Sector Companies /private sector
- e) The bidder must have a minimum average annual turn-over of Rs. 80,00,000 (Rs. Eighty Lakhs only) only from printing business during last three financial years (FY 2013-14, 2014-15 & 2015-16) or (FY 2014-15, 2015-16 & 2016-17) .This should be only from the audited balance sheet.
- f) The bidder should be registered under GST with the competent authority
- g) The bidder should have PAN Card.
- h) The bidder must not have been blacklisted due to malpractice, misconduct, or debarred either by any State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking / Government Organizations as on the date of submission of bid.

Note:

- 1 It is mandatory to submit the specified documents online in support of the above eligibility criteria else will be disqualified.

- 2 For the purpose of the above mentioned Eligibility criteria, the proofs and relevant certificates of only the bidding entity will be considered. Turnover or any other documents of any parent, subsidiary, associated or other related entity will not be considered.
- 3 Notwithstanding anything stated above, the purchaser reserves the right to verify original documents submitted by the bidder , assess the bidder capabilities and capacity to execute the contract satisfactorily before deciding on award;
- 4 The bidder should clearly confirm that all the facilities exist in his factory for inspection and testing and these will be made available to the purchaser or his representative for inspection.
- 5 Evaluation will be done for all the items together i.e. total cost of all the items
- 6 Bidder should quote for all the items. If any bidder fail to submit quote for any of the listed items shall be rejected.

SECTION IV – BIDDING FORMS

Table of Forms

Bidder Information Form	39
Bid Form.....	40
Manufacturer’s Authorization	47

BIDDER INFORMATION FORM

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid Submission]*
Open Tender No.: *[insert number of bidding process]*

Page _____ of _____ pages

1. Bidder's Legal Name <i>[insert Bidder's legal name]</i>
2. Bidder's actual or intended Country of Registration: <i>[insert actual or intended Country of Registration]</i>
3. Bidder's Year of Registration: <i>[insert Bidder's year of registration]</i>
4. Bidder's Legal Address in Country of Registration: <i>[insert Bidder's legal address in country of registration]</i>
5. Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>
6. Attached are copies of original documents of: <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 1, above, in accordance with ITB Sub-Clauses 4.1 and 4.2. <input type="checkbox"/> In case of government owned entity from the Purchaser's country, documents establishing legal and financial autonomy and compliance with commercial law and not dependent agency of borrower or sub-borrower or purchaser, in accordance with ITB Sub-Clause 4.5.

Note: To be completed and submitted /uploaded as a part of the bid.

BID FORM

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender ID:*[insert number of bidding process]*

Invitation for Bid No.: *[insert No of IFB]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

To: *[insert complete name of Purchaser]*

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda]*;
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services : Printing and supply of SHG and VO Records to 9Blocks in the District of Ratnagiri ;
- (c) The total price of our Bid, excluding any discounts offered in item (d) below, is: *[insert the total bid price in words and figures, indicating the various amounts and the respective currencies]*;
- (d) The discounts offered and the methodology for their application are:

Discounts. If our bid is accepted, the following discounts shall apply.*[Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies.]*

Methodology of Application of the Discounts. The discounts shall be applied using the following method: *[Specify in detail the method that shall be used to apply the discounts]*;

- (e) Our bid shall be valid for the period of time specified in ITB Sub-Clause 20.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 24.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 44 and GCC Clause 17 for the due performance of the Contract;
- (g) We, including any subcontractors or suppliers for any part of the contract, have nationality from eligible countries
- (h) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;

- (i) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by the Bank, under the Purchaser’s country laws or official regulations, in accordance with ITB Sub-Clause 4.6;
- (j) The following commissions, gratuities, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity]*

Name of Recipient	Address	Reason	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate “none.”)

- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- (m) We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.
- (n) We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely, “Prevention of Corruption Act 1988.”

Signed: *[insert signature of person whose name and capacity are shown]*

In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

Name: *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Note: To be completed and submitted /uploaded as a part of the bid.

Price Schedule Forms

*[The Bidder shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the **Price Schedules** shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.]*

Financial Bid**To****Date:-**_____

District Mission Director

Maharashtra State Rural Livelihoods Mission and

Chief Executive Officer

H.No.3086, Krishi Audyogic Serva Seva Sahakari Sangh,

Zadgaon Naka, Mirya Road, Ratnagiri-415612.

Subject: - Regarding submission of financial bid for Printing of various SHG and VO RecordsReference: - Your tender document **MSRLM/DMMU/Ratnagiri/SHG and VO Records Printing/01/2017-18** Dated / /2018

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates for items as under.

Sr. No.	Item	Quantity in Nos.	Unit Rate in Rs. Without GST	Total Amount in Rs. Without GST
SHG Records				
1	Meeting Minutes Register	7300		
2	Members Saving Register	7300		
3	Cash Register	7300		
4	Member Information Passbook	94900		
5	Monthly Progress Book	7300		
VO books				
6	VO Monthly Meeting Minutes Book	275		
7	VO to SHG Receipt	275		
8	Voucher	275		
9	Cash Book	275		
10	General Ledger	275		
11	Loan Register	275		
12	Masik Ahwal Nondwahi	275		

Sr. No.	Item	Quantity in Nos.	Unit Rate in Rs. Without GST	Total Amount in Rs. Without GST
	Total Amount in Rs.			
	Add GST @			
	Net Amount in Rs.			

We agree to supply the above Items accordance with the technical specification and terms & condition mentioned in the tender document for a total contract price of Rs.

.....(amount in figures) (Rs.....amount in words)
 within the period specified in the tender document

We hereby certify that we have taken steps to ensure that no person acting for us or on behalf will engage in bribery or collusive agreements with competition.

Signature of the supplier with stamp

BID SECURITY FORM

Not Applicable

Bid Security (Bank Guarantee)

Not Applicable

MANUFACTURER'S AUTHORIZATION

Not Applicable

SECTION V. – ELIGIBLE COUNTRIES

Public Information Center

Eligibility for the Provision of Goods, Works and Services in Bank-Financed Procurement

1. In accordance with Para 1.8 of the Guidelines: Procurement under IBRD Loans and IDA Credits, dated May 2004, the Bank permits firms and individuals from all countries to offer goods, works and services for Bank-financed projects. As an exception, firms of a Country or goods manufactured in a Country may be excluded if:

Para 1.8 (a) (i): as a matter of law or official regulation, the Borrower's Country prohibits commercial relations with that Country, provided that the Bank is satisfied that such exclusion does not preclude effective competition for the supply of the Goods or Works required, or

Para 1.8 (a) (ii): by an Act of Compliance with a Decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower's Country prohibits any import of goods from that Country or any payments to persons or entities in that Country.

2. For the information of borrowers and bidders, at the present time firms, goods and services from the following countries are excluded from this bidding:⁶

(a) With reference to paragraph 1.8 (a) (i) of the Guidelines:

(b) With reference to paragraph 1.8 (a) (ii) of the Guidelines:

⁶ Any questions regarding this list should be addressed to the Director, Procurement Policy and Services Group, Operational Core Services Network, The World Bank

PART 2 - SUPPLY REQUIREMENTS

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1. LIST OF GOODS AND DELIVERY SCHEDULE

Line Item No.	Description of Goods	Quantity in Nos.	Final (Site) Destination as specified in BDS	Delivery (as per Incoterms) Date	
				Delivery period	Bid Security in Indian Rupees
1	Meeting Minutes Register	7300	DMMU: Ratnagiri BMMUs : Rajapur, Lanja, Ratnagiri, sangmeshwar, Chiplun, Guhagar, Khed, Dapoli, ,Madangad	Successful bidder should submit all proofs within 1 weeks from the date of supply order. All printed material should be delivered to all consignee within 45 days from the date of approval of Proofs by MSRLM	Rs. 80,000/-
2	Members Saving Register	7300			
3	Cash Register	7300			
4	Member Information Passbook	94900			
5	Monthly Progress Book	7300			
6	VO Monthly Meeting Minutes Book	275			
7	VO to SHG Receipt	275			
8	Voucher	275			
9	Cash Book	275			
10	General Ledger	275			
11	Loan Register	275			
12	Masik Ahwal Nondwahi	275			

Note: This form is for the information of the bidder and is not to be Submitted / uploaded as a part of the bid.

2. List of Related Services [ITB Clause 14.6(b)] and Completion Schedule

[Not Applicable]

Service	Description of Service	Description of Item	Physical Unit	Place where Services shall be performed	Final Completion Date(s) of Services
	<i>Performance or supervision of the on-site assembly and/or start-up of the supplied Goods</i>	1. 2. 3.		Office of the	Withindays after signing of the contract.
	<i>Furnishing of tools required for assembly and/or maintenance of the supplied Goods</i>				
	<i>Furnishing of detailed operations and maintenance manual for each appropriate unit of supplied Goods</i>				
	<i>Comprehensive maintenance and/or repair of the supplied Goods, for a period of 5 years after 2 years of warranty period, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract per unit / per year</i>				
	<i>Training of the Purchaser's personnel, one for each unit on-site, in assembly, start-up, operation, maintenance and/or repair of the supplied Goods for period of three days.</i>				

Note: This form is for the information of the bidder and is not to be Submitted / uploaded as a part of the bid.

3. Technical Specifications

Supplier will be responsible for designing, type setting, proof reading, printing and distribution

Sr.No.	Item	Specification	Quantity
SHG Books			
1	Meeting Minutes Register	a) Pages – 150 (300 Back to Back) b) Printing colour – Single c) No. of Matters – 7 d) Size of the Book – 21.5cm x 34.5 cm e) Inside Paper - 80 GSM Ledger green Paper f) Cover Page – Hard Board with 2mm Thickness side cloth bounded & Printing on front & back cover g) Binding - Register Binding h) Numbering on pages – No i) Perforation – No	7300
2	Members Saving Register	a) Pages – 75 (150 Back to Back) b) Printing colour – Single c) No. of Matters – 3 d) Size of the Book – 21.5cm x 34.5 cm e) Inside Paper - 80 GSM Ledger green Paper f) Cover Page – Hard Board with 2mm Thickness side cloth bounded & Printing on front cover g) Binding - Register Binding h) Numbering on pages – No i) Perforation – No	7300
3	Cash Register	a) Pages – 100 (200 Back to Back) b) Printing colour – Single c) No. of Matters – 2 d) Size of the Book – 21.5cm x 34.5 cm e) Inside Paper - 80 GSM Ledger green Paper f) Cover Page – Hard Board with 2mm Thickness side cloth bounded & Printing on front cover g) Binding - Register Binding h) Numbering on pages – No i) Perforation – No	7300
4	Members Information Pass Book	a) Pages – 10 (20 Back to Back) b) Printing colour – Single c) No. Of Matters – 5 d) Size of the Book – 16cm x 20 cm (Open) & 16cm x 10 cm (close) e) Inside Paper – 80 GSM Ledger green Paper f) Cover Page – 210 GSM Card Paper With Printing g) Binding - Center Pining h) Numbering on pages – No i) Perforation – No	94900
5	Monthly Progress Book	a. No. of Pages in one book – Set of 3 pages = 24 sets in one book. b. Printing colour – Single c. No. Of Matters – 2	7300

		<p>d. Size of the Book – 28.5cm x 22.5 cm</p> <p>e. Inside Paper – First Page – 75 GSM Carbon less paper in white colour, Second Page – 65 GSM Carbon less paper in Yellow colour Third Page – 65 GSM Carbonless Paper in Pink colour</p> <p>f. Cover Page – Perforation Book Binding with 350 GSM Card Board on Back side</p> <p>g. Binding - Perfect Binidng</p> <p>h. Numbering on pages – No</p> <p>Perforation – Yes – First 2 Pages</p>	
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VO Records

6	VO monthly meeting minutes books	<p>a) Pages – 150 (300 Back to Back)</p> <p>b) Printing colour – Single</p> <p>c) No. of Matters – 5</p> <p>d) Size of the Book – 21.5cm x 34.5 cm</p> <p>e) Inside Paper - 80 GSM Ledger green Paper</p> <p>f) Cover Page – Hard Board with 2mm Thickness side cloth bounded & Printing on front & Back cover</p> <p>g) Binding - Register Binding</p> <p>h) Numbering on pages – No</p> <p>i) Perforation – No</p>	275
7	VO to SHG Receipt	<p>a) Pages – 200 (100+100)</p> <p>b) Printing colour – Single</p> <p>c) No. of Matters – 1</p> <p>d) Size of the Book – 15cm x 21 cm</p> <p>e) Inside Paper – a. First Page - 80 GSM Maplitho Paper b. Second Page – 70 GSM Maplitho White paper</p> <p>f) Cover Page – Hard Board with 2mm Thickness side cloth bounded & Printing on front cover</p> <p>g) Binding - Book Binding</p> <p>h) Numbering on pages – Yes</p> <p>i) Perforation – Yes – 1st Page</p>	275
8	Voucher	<p>a) Pages – 200 (100+100)</p> <p>b) Printing colour – Single</p> <p>c) No. of Matters – 1</p> <p>d) Size of the Book – 15cm x 21 cm</p> <p>e) Inside Paper – a. First Page - 80 GSM Maplitho Paper b. Second Page – 70 GSM Maplitho White paper</p> <p>f) Cover Page – Hard Board with 2mm Thickness side cloth bounded & Printing on front cover</p> <p>g) Binding - Book Binding</p> <p>h) Numbering on pages – Yes</p> <p>i) Perforation – Yes – 1st Page</p>	275
9	Cash Book	<p>a) Pages – 50 (100 Back to Back)</p> <p>b) Printing colour – Single</p> <p>c) No. of Matters – 1</p> <p>d) Size of the Book – 21.5cm x 34.5 cm</p> <p>e) Inside Paper – 80 GSM Ledger Green Paper</p> <p>f) Cover Page – Hard Board with 2mm Thickness side cloth bounded & Printing on front cover</p> <p>g) Binding - Register Binding(Side Binding)</p>	275

		h) Numbering on pages – No i Perforation – No	
10	General Ledger	a) Pages – 50 (100 Back to Back) b) Printing colour – Single c) No. of Matters – 1 d) Size of the Book – 21.5cm x 34.5 cm e) Inside Paper – 80 GSM Ledger Green Paper f) Cover Page – Hard Board with 2mm Thickness side cloth bounded & Printing on front cover g) Binding - Register Binding h) Numbering on pages – No i Perforation – No	275
11	Loan Register	a) Pages – 75 (150 Back to Back) b) Printing colour – Single c) No. of Matters – 1 d) Size of the Book – 21.5cm x 34.5 cm e) Inside Paper – 80 GSM Ledger Green Paper f) Cover Page – Hard Board with 2mm Thickness side cloth bounded & Printing on front cover g) Binding - Register Binding h) Numbering on pages – No i Perforation – No	275
12	Masik Ahwal Nond Wahi	a) Pages – 100 (50+50) b) Printing colour – Single c) No. of Matters – 2 d) Size of the Book – 21.5cm x 34.5 cm e) Inside Paper – a. First Page - 80 GSM Maplitho White paper b. Second Paper – 70 GSM Maplitho White paper f) Cover Page – Perforation book binding with 350 GSM Cardboard on Back side g) Binding - Book Binding h) Numbering on pages – No i Perforation – Yes	275

**Printed Material to be delivered to 9 different locations in the district of Ratnagiri.
Detailed distribution list will be provided along with the supply order.**

4. DRAWINGS

These Bidding Documents includes [“no”] drawings.

[If documents shall be included, insert the following List of Drawings]

5. INSPECTIONS AND TESTS

Selected bidder should submit inspection report to MSRLM as per the specifications mentioned in the bid document. Quality of printed books of records will be inspected based on the specification mentioned in the biddocument by a third party agency as per the discretion of MSRLM. Printer has to inform in writing after final printing, so thatquality verification could be done before delivery.

**6. PROFORMA OF CERTIFICATE FOR ISSUE BY THE PURCHASER AFTER
SUCCESSFUL INSTALLATION AND STARTUP OF THE SUPPLIED GOODS**

Not Applicable

7. PROFORMA FOR PERFORMANCE STATEMENT

[Please see ITB Clause 38.2 and Section III-Evaluation and Qualification Criteria]

Proforma for Performance Statement (for a period of last three years)

Bid No. _____ Date of opening _____ Time _____ Hours

Name of the Firm _____

<u>Order placed by (full address of Purchaser)</u>	<u>Order No. and date</u>	<u>Description and quantity of ordered</u>	<u>Value of order</u>	<u>Date of completion of delivery</u>		<u>Remarks indicating reasons for late delivery, if any</u>
				As per contract 5	Actual 6	
1	2	3	4	5	6	7

Signature and seal of the Bidder _____

Note: This form is to be completed and submitted / uploaded along with the supporting documents (e.g. supply order, invoice copies) .

8. DECLARATION FOR CLAIMING EXCISE DUTY EXEMPTION

(Not Applicable)

PART 3 – CONTRACT

SECTION VII – GENERAL CONDITIONS OF CONTRACT

Section VII. General Conditions of Contract

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Section VII. General Conditions of Contract

1. Definitions

The following words and expressions shall have the meanings hereby assigned to them:

- (a) “Bank” means the World Bank and refers to the International Bank for Reconstruction and Development (IBRD) or the International Development Association (IDA).
- (b) “Contract” means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
- (c) “Contract Documents” means the documents listed in the Contract Agreement, including any amendments thereto.
- (d) “Contract Price” means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- (e) “Day” means calendar day.
- (f) “Completion” means the fulfillment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.
- (g) “GCC” means the General Conditions of Contract.
- (h) “Goods” means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.
- (i) “Purchaser’s Country” is India.
- (j) “Purchaser” means the entity purchasing the Goods and Related Services, as specified in the SCC.
- (k) “Related Services” means the services incidental to the supply of the goods, such as insurance, installation, start-up, training and initial maintenance and other such obligations of the Supplier under the Contract.
- (l) “SCC” means the Special Conditions of Contract.

- (m) “Subcontractor” means any natural person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.
- (n) “Supplier” means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.
- (o) “The Project Site,” where applicable, means the place named in the SCC.

2. Contract Documents

2.1 Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole.

3. Fraud and Corruption

3.1 If the Purchaser determines that the Supplier has engaged in corrupt, fraudulent, collusive, coercive or obstructive practices, in competing for or in executing the Contract, then the Purchaser may, after giving 14 days’ notice to the Supplier, terminate the Supplier's employment under the Contract and cancel the contract, and the provisions of Clause 35 shall apply as if such termination had been made under Sub-Clause 35.1.

(a) For the purposes of this Sub-Clause:

- (i) “corrupt practice”⁷ is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
- (ii) “fraudulent practice”⁸ is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- (iii) “collusive practice”⁹ is an arrangement between two or more parties designed to achieve an improper purpose, including to influence

improperly the actions of another party;

(iv) “coercive practice”¹⁰ is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

(v) “obstructive practice” is

(aa) deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or

(bb) acts intended to materially impede the exercise of the Bank’s inspection and audit rights provided for under Clause 11 [Inspections and Audits by the Bank].

3.2 Should any employee of the Supplier be determined to have engaged in corrupt, fraudulent, collusive, coercive, or obstructive practice during the purchase of the Goods, then that employee shall be removed.

4. Interpretation

4.1 If the context so requires it, singular means plural and vice versa.

4.2 Incoterms

(a) Unless inconsistent with any provision of the Contract, the meaning of any trade term and the rights and obligations of parties thereunder shall be as prescribed by Incoterms.

(b) The terms EXW and other similar terms, when used, shall be governed by the rules prescribed in the current edition of Incoterms specified in the SCC and published by the International Chamber of Commerce in Paris, France.

4.2 Entire Agreement

The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the

parties with respect thereto made prior to the date of Contract.

4.3 Amendment

No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.

4.4 Nonwaiver

- (a) Subject to GCC Sub-Clause 4.5(b) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.
- (b) Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.

4.5 Severability

If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

5. Language

- 5.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser, shall be English. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in English language, in which case, for purposes of interpretation of the Contract, this translation shall govern.
- 5.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.

6. Deleted

7. Eligibility

- 7.1 The Supplier and its Subcontractors shall have the nationality of an eligible country. A Supplier or Subcontractor shall be deemed to have the nationality of a country if it is a citizen or constituted, incorporated, or registered, and operates in

conformity with the provisions of the laws of that country.

7.2 All Goods and Related Services to be supplied under the Contract and financed by the Bank shall have their origin in Eligible Countries. For the purpose of this Clause, origin means the country where the goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.

8. Notices

8.1 Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the **SCC**. The term “in writing” means communicated in written form with proof of receipt.

8.2 A notice shall be effective when delivered or on the notice’s effective date, whichever is later.

9. Governing Law

9.1 The Contract shall be governed by and interpreted in accordance with the laws of the Union of India.

10. Settlement of Disputes

10.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

10.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the rules of procedure **specified in the SCC**.

10.3 Notwithstanding any reference to arbitration herein,

(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

(b) the Purchaser shall pay the Supplier any monies due the Supplier.

11. Inspections and Audit by the

11.1 The Supplier shall permit the Bank and/or persons appointed by the Bank to inspect the Supplier’s offices and/or the accounts and records of the Supplier and its sub-contractors relating to the

Bank	performance of the Contract, and to have such accounts and records audited by auditors appointed by the Bank if required by the Bank. The Supplier's attention is drawn to Clause 3, which provides, inter alia, that acts intended to materially impede the exercise of the Bank's inspection and audit rights provided for under Sub-Clause 11.1 constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility under the Procurement Guidelines).
12. Scope of Supply	12.1 The Goods and Related Services to be supplied shall be as specified in the Special Condition of Contract.
13. Delivery and Documents	13.1 Subject to GCC Sub-Clause 33.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. The details of shipping and other documents to be furnished by the Supplier are specified in the SCC .
14. Supplier's Responsibilities	14.1 The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with GCC Clause 12, and the Delivery and Completion Schedule, as per GCC Clause 13.
15. Contract Price	15.1 Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in the SCC .
16. Terms of Payment	<p>16.1 The Contract Price, including any Advance Payments, if applicable, shall be paid as specified in the SCC.</p> <p>16.2 The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to GCC Clause 13 and upon fulfillment of all other obligations stipulated in the Contract.</p> <p>16.3 Payments shall be made promptly by the Purchaser, but in no case later than sixty (60) days after submission of an invoice or request for payment by the Supplier, and after the Purchaser has accepted it.</p> <p>16.4 The payments shall be made in Indian Rupees to the Supplier under this Contract.</p> <p>16.5 In the event that the Purchaser fails to pay the Supplier any payment by its due date or within the period set forth in the SCC, the Purchaser shall pay to the Supplier interest on the amount of such delayed payment at the rate shown in the SCC, for the period of delay until payment has been made in full,</p>

whether before or after judgment or arbitration award.

17. Taxes and Duties

The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.

18. Performance Security

18.1 If required as specified in the SCC, the Supplier shall, within twenty-eight (28) days of the notification of contract award, provide a performance security for the performance of the Contract in the amount specified in the **SCC**.

18.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

18.3 As specified in the SCC, the Performance Security shall be denominated in the Indian Rupees, and shall be in one of the format stipulated by the Purchaser in the **SCC**, or in another format acceptable to the Purchaser.

18.4 The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in the **SCC**.

19. Copyright

19.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party

20. Confidential Information

20.1 The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under GCC Clause 20.

- 20.2 The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.
- 20.3 The obligation of a party under GCC Sub-Clauses 20.1 and 20.2 above, however, shall not apply to information that:
- (a) the Purchaser or Supplier need to share with the Bank or other institutions participating in the financing of the Contract;
 - (b) now or hereafter enters the public domain through no fault of that party;
 - (c) can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party; or
 - (d) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.
- 20.4 The above provisions of GCC Clause 20 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.
- 20.5 The provisions of GCC Clause 20 shall survive completion or termination, for whatever reason, of the Contract.

21. Subcontracting

- 21.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.
- 21.2 Subcontracts shall comply with the provisions of GCC Clauses 3 and 7.

22. Specifications and Standards

- 22.1 Technical Specifications and Drawings
- (a) The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section VI, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods' country of origin.
 - (b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or

any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.

- (c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with GCC Clause 33.

23. Packing and Documents

- 23.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures, salt and precipitation, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 23.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in the **SCC**, and in any other instructions ordered by the Purchaser.

24. Insurance

- 24.1 Unless otherwise specified in the **SCC**, the Goods supplied under the Contract shall be fully insured—against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery, in accordance with the applicable Incoterms or in the manner specified in the **SCC**.

25. Transportation

- 25.1 Unless otherwise specified in the **SCC**, responsibility for arranging transportation of the Goods shall be in accordance with the specified Incoterms.

26. Inspections and Tests

- 26.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in the **SCC**.
- 26.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods' final destination, or in another place in the Purchaser's Country as specified in the **SCC**. Subject to GCC Sub-Clause 26.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be

furnished to the inspectors at no charge to the Purchaser.

- 26.3 The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in GCC Sub-Clause 26.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
- 26.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.
- 26.5 The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impedes the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.
- 26.6 The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.
- 26.7 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to GCC Sub-Clause 26.4.
- 26.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to GCC Sub-Clause 26.6, shall release the Supplier from any warranties or other obligations under the Contract.

27. Liquidated Damages

- 27.1 Except as provided under GCC Clause 32, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other

remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the **SCC** of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in those **SCC**. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to GCC Clause 35.

28. Warranty

- 28.1 The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
- 28.2 Subject to GCC Sub-Clause 22.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.
- 28.3 Unless otherwise specified in the **SCC**, the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the **SCC**, or for eighteen (18) months after the date of shipment from the port or place of loading in the country of origin, whichever period concludes earlier.
- 28.4 The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.
- 28.5 Upon receipt of such notice, the Supplier shall, within the period specified in the **SCC**, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.
- 28.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the **SCC**, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

29. Patent Indemnity

- 29.1 The Supplier shall, subject to the Purchaser's compliance with GCC Sub-Clause 29.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser

may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:

- (a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and
- (b) the sale in any country of the products produced by the Goods.

Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

29.2 If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in GCC Sub-Clause 29.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

29.3 If the Supplier fails to notify the Purchaser within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.

29.4 The Purchaser shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in so doing.

29.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or

designed by or on behalf of the Purchaser.

30. Limitation of Liability

- 30.1 Except in cases of criminal negligence or willful misconduct,
- (a) the Supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser and
 - (b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the purchaser with respect to patent infringement

31. Change in Laws and Regulations

- 31.1 Unless otherwise specified in the Contract, if after the date of 28 days prior to date of Bid submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in India, where the Site is located (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions where applicable, in accordance with GCC Clause 15.

32. Force Majeure

- 32.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 32.2 For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 32.3 If a Force Majeure situation arises, the Supplier shall promptly

notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

33. Change Orders and Contract Amendments

33.1 The Purchaser may at any time order the Supplier through notice in accordance GCC Clause 8, to make changes within the general scope of the Contract in any one or more of the following:

- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
- (b) the method of shipment or packing;
- (c) the place of delivery; and
- (d) the Related Services to be provided by the Supplier.

33.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Purchaser's change order.

33.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

33.4 Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

34. Extensions of Time

34.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to GCC Clause 13, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's

notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

34.2 Except in case of Force Majeure, as provided under GCC Clause 32, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 26, unless an extension of time is agreed upon, pursuant to GCC Sub-Clause 34.1.

35. Termination

35.1 Termination for Default

- (a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:
 - (i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 34;
 - (ii) if the Supplier fails to perform any other obligation under the Contract; or
 - (iii) if the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in GCC Clause 3, in competing for or in executing the Contract.

- (b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 35.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

35.2 Termination for Insolvency.

- (a) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser

35.3 Termination for Convenience.

- (a) The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- (b) The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:
 - (i) to have any portion completed and delivered at the Contract terms and prices; and/or
 - (ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.

36. Assignment

36.1 Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.

SECTION VIII. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract (SCC) shall supplement and / or amend the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

GCC 1.1(j)	The Purchaser is: District Mission Director, Maharashtra State Rural Livelihoods Mission and Chief Executive Officer, Zilha Parishad, Ratnagiri
GCC 1.1 (o)	The Project Site(s)/Final Destination(s) is/are: 9 Blocks in the District of Ratnagiri
GCC 4.2 (a)	The meaning of the trade terms shall be as prescribed by Incoterms.

GCC 4.2 (b)	Not Applicable
GCC 8.1	<p>For Notices, the Purchaser's address shall be: Attention: District Mission Director(MSRLM) and Chief Executive Officer, Zilha Parishad, Ratnagiri . H.No.3086,Krishi Audyogic Serva Seva Sahakari Sangh, Zadgaon Naka, Mirya Road, Ratnagiri-415612. 02352-224919 Email: dmmu.ratnagiri@gmail.com Website : http://www.umed.in The Supplier address shall be:</p> <p>Attention: Address:</p>

GCC 10.2**Settlement of Disputes**

The dispute settlement mechanism to be applied shall be as follows:

- (a) In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. The arbitral tribunal shall consist of 3 arbitrators one each to be appointed by the Purchaser and the Supplier. The third Arbitrator shall be chosen by the two Arbitrators so appointed by the Parties and shall act as Presiding arbitrator. In case of failure of the two arbitrators appointed by the parties to reach upon a consensus within a period of 30 days from the appointment of the arbitrator appointed subsequently, the Presiding Arbitrator shall be appointed by the President of the institution of Engineers (India), Mumbai.
- (b) In the case of a dispute with a Foreign Supplier, the dispute shall be settled in accordance with provisions of UNCITRAL (United nations Commission on International Trade Law) Arbitration Rules. The Arbitral Tribunal shall consist of three Arbitrators one each to be appointed by the Purchaser and the Supplier. The third Arbitrator shall be chosen by the two Arbitrators so appointed by the parties, and shall act as presiding arbitrator. In case of failure of the two arbitrators appointed by the parties to reach upon a consensus within a period of 30 days from the appointment of the arbitrator appointed subsequently, the Presiding Arbitrator shall be appointed by the President of the Institution of Engineers (India), Mumbai.
- (c) If one of the parties fails to appoint its arbitrator in pursuance of sub-clause (a) and (b) above, within 30 days after receipt of the notice of the appointment of its arbitrator by the other party, then the President of the Institution of Engineers (India), Bangalore both in cases of the Foreign supplier as well as Indian supplier, shall appoint the arbitrator. A certified copy of the order of the President of the Institution of Engineers (India), Mumbai, making such an appointment shall be furnished to each of the parties.

	<p>(d) Arbitration proceedings shall be held at Mumbai, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.</p> <p>(e) The decision of the majority of arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the arbitral tribunal. However, the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself.</p> <p>(f) Where the value of the contract is Rs.10 million and below, the disputes or differences arising shall be referred to the Sole Arbitrator. The Sole Arbitrator should be appointed by agreement between the parties; failing such agreement, by the appointing authority namely the President of the Institution of Engineers (India), Mumbai.</p> <p>(g) Except otherwise agreed to by the Parties, Arbitrators should give a decision in writing within 120 days of receipt of notification of dispute.</p>
GCC 12.1	The scope of supply for the Goods and Related Services to be supplied shall be as specified in the <i>Schedule of Requirement</i> .
GCC 13.1	<p>Details of Shipping and other Documents to be furnished by the Supplier are given below:</p> <p>GCC 13.1 Upon delivery of the goods to the consignee , the supplier shall notify the purchaser and mail the following documents to the Purchaser :</p> <ul style="list-style-type: none"> (i) Two Copies of the Supplier invoice showing contract number, goods description, quantity, unit price, total amount; (ii) Acknowledgement of receipt of goods from the Consignee; (iii) Inspection certificate issued by the nominated inspection agency or and the Supplier's factory inspection report; and (iv) cdr soft copy
GCC 15.1	The prices charged for the Goods supplied and the related Services performed <i>shall not</i> be adjustable.

GCC 16.1	<p>GCC 16.1 Payment shall be made in Indian Rupees in the following manner: All payment will be made within two weeks from the date of submission of following documents</p> <ul style="list-style-type: none"> (a) 3 copies of tax invoice (b) 2 copies of acknowledgement receipt duly stamped and signed ,dated by the consignee (c) Inspection and test report (d) cdr copy
	<p>(a)(i)all contract price after deducting the liquidated damages if any and statutory deduction will be paid within 30 days from the date of receipt of all documents specified in Clause 13 of SCC; and</p>
GCC 16.5	<p>The payment-delay period after which the Purchaser shall pay interest to the supplier shall be 60 days. The interest rate that shall be applied is 5% per annum.</p>
GCC 17	<p>In the case of Excise duty waiver, the purchaser will issue only the certificates in terms of the Central Excise notification as per information given by supplier in form at serial no.8 of Section VI. Supplier is solely responsible for obtaining such benefits and in case of failure to receive such benefits, the purchaser will not compensate the supplier separately.</p>
GCC 18.1	<p>Within 21 days of Notification of Award, the supplier shall furnish Performance Security to the Purchaser shall be for an amount of 5% of the contract value, valid upto 60 days after the date of completion of performance obligations including warranty obligations. In the event of any correction of defects or replacement of defective material during the warranty period, the warranty for the corrected/ replaced material shall be extended to a further period of 12 months and the Performance Bank guarantee for proportionate value shall be extended 60 days over and above the extended warranty period.</p>
GCC 18.3	<p>If required, the Performance Security shall be in the form of a unconditional “Bank Guarantee” or “a cashier’s cheque or banker’s certified cheque or crossed demand draft or pay order” drawn in favour of the Purchaser.</p>
GCC 18.4	<p>Discharge of the performance Security shall take place not later than 60 days following the date of completion of the Supplier’s performance obligations, including the warranty obligation, under the contract.</p>
GCC 18.5	<p>Add as Clause 18.5 to the GCC the following: In the event of any contractual amendment, the Supplier shall, within 28 days of receipt of such amendment, furnish the amendment to the Performance Security, rendering the same valid for the duration of the Contract, as amended for 60 days after the completion of performance obligations including warranty obligations.</p>

GCC 23.2	<p><u>Packing Instructions:</u> The Supplier will be required to make separate packages for each Consignee. Each package will be marked with proper paint/indelible ink with the following: (i) Project; (ii) Contract No.; (iii) Supplier’s Name; (v) Packing List Reference Number. Suppliers should use recycled materials as much as possible for packing</p>
GCC 24.1	The insurance shall be paid in an amount equal to 110 percent of the EXW value of the Goods from “Warehouse to warehouse (final destination)” on “All Risks” basis including War Risks and Strikes.
GCC 25.1	The Supplier is required under the Contract to transport the Goods duly insured to the specified final destination, and all related costs shall be included in the Contract Price.
GCC 26.1	<p>The inspections and tests shall be as detailed in Para 5 of Section VI-Schedule of Requirement: The supplier shall get each item indicated in the Schedule of requirement inspected in manufacturer’s works and submit a test that the items are conforms to the laid down specification. The Purchaser or its representative may inspect and /or test any or all the items to confirm their conformity to the contract specification, prior to dispatch from the manufacturer’s premises. Such inspection and clearance will not prejudice the right of the consignee to inspect and test the items on receipt at destination to verify conformity to technical specification. If the items are fails to meet the laid down specifications the supplier shall take immediate steps to remedy the deficiency or replace the defective parts of the each to the satisfaction of the purchaser/ consignee.</p>
GCC 26.2	<p>The Inspections and tests shall be conducted at: 1).....; 2).....;</p>
GCC 27.1	The liquidated damage shall be: 2.0% of contract price of delayed Goods or Services per week or part thereof. The maximum amount of liquidated damages shall be: 10% of the contract price.
GCC 28.3	Not Applicable.
GCC 28.5	The period for repair or replacement shall be: 7 days.
GCC 28.6	The period shall be 14 days.
GCC 31.1	This clause will apply only to variations in GST or any other tax payable in India on the final product which is being supplied and not for the individual components / raw materials which go into the product.

Attachment: Price Adjustment Formula

Deleted

SECTION IX – CONTRACT FORMS

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1. CONTRACT AGREEMENT

[The successful Bidder shall fill in this form in accordance with the instructions indicated]

THIS CONTRACT AGREEMENT is made

the *[insert: **number**]* day of *[insert: **month**], [insert: **year**]*.

BETWEEN

- (1) *[insert complete name of Purchaser], a [insert description of type of legal entity, for example, an agency of the Ministry of of the Government of { insert name of Country of Purchaser }, or corporation incorporated under the laws of { insert name of Country of Purchaser }] and having its principal place of business at [insert address of Purchaser] (hereinafter called “the Purchaser”), and*
- (2) *[insert name of Supplier], a corporation incorporated under the laws of [insert: country of Supplier] and having its principal place of business at [insert: address of Supplier] (hereinafter called “the Supplier”).*

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of *[insert Contract Price in words and figures, expressed in the Contract currency(ies)]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Special Conditions of Contract
 - (c) General Conditions of Contract
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications)
 - (e) The Supplier’s Bid and original Price Schedules
 - (f) The Purchaser’s Notification of Award
 - (g) *[Add here any other document(s)]*
3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of *[insert the name of the Contract governing law country]* on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: *[insert signature]*
in the capacity of *[insert title or other appropriate designation]*
in the presence of *[insert identification of official witness]*

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*
in the capacity of *[insert title or other appropriate designation]*
in the presence of *[insert identification of official witness]*

Note: This form is for information of the bidder. It is not to be completed and submitted / uploaded as a part of the bid.

2. PERFORMANCE SECURITY

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

Date: *[insert date (as day, month, and year) of Bid Submission]*
Open Tender No. and title: *[insert no. and title of bidding process]*

Bank's Branch or Office: *[insert complete name of Guarantor]*

Beneficiary: *[insert complete name of Purchaser]*

PERFORMANCE GUARANTEE No.: *[insert Performance Guarantee number]*

We have been informed that *[insert complete name of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[Insert number]* dated *[insert day and month]*, *[insert year]* with you, for the supply of *[description of Goods and related Services]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum(s) not exceeding *[insert amount(s)¹¹ in figures and words]* upon receipt by us of your first demand in writing declaring the Supplier to be in default under the Contract, without cavil or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein. This Guarantee shall expire no later than the *[insert number]* day of *[insert month][insert year]*,¹² and any demand for payment under it must be received by us at this office on or before that date. This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded.

[Signatures of authorized representatives of the bank and the Supplier]

List of documents to be uploaded on <http://mahatenders.gov.in>

¹¹ *The Bank shall insert the amount(s) specified in the SCC and denominated, as specified in the SCC, either in the currency (ies) of the Contract or a freely convertible currency acceptable to the Purchaser.*

¹² *Dates established in accordance with Clause 17.4 of the General Conditions of Contract ("GCC"), taking into account any warranty obligations of the Supplier under Clause 15.2 of the GCC intended to be secured by a partial Performance Guarantee. The Purchaser should note that in the event of an extension of the time to perform the Contract, the Purchaser would need to request an extension of this Guarantee from the Bank. Such request must be in writing and must be made prior to the expiration date established in the Guarantee. In preparing this Guarantee, the Purchaser might consider adding the following text to the Form, at the end of the penultimate paragraph: "We agree to a one-time extension of this Guarantee for a period not to exceed [six months] [one year], in response to the Purchaser's written request for such extension, such request to be presented to us before the expiry of the Guarantee."*

Note: This form is for information of the bidder. It is not to be completed and submitted / uploaded as a part of the bid.

1. Bidder information form (Proforma given under Section-VI)
2. Bid Form(Proforma given under Section-VI)
3. Attested photocopy of firm registration certificate issued by the competent authority.
4. Performance Statement with supporting documents (Proforma given under Section-VI)
5. Turnover certificate issued by the chartered accountant (from the audited financial statement) for the year 2014-15, 2015-16 & 2016-17.
6. Firms PAN and Income Tax clearance certificate issued by the concern ward/circle where it is being assessed.
7. GST registration certificate.
8. An affidavit sworn in before Public Notary stating that the manufacturer has not been blacklisted / de-registered / barred by the Central Govt. /Any State Govt. Institutions in India/any health society or by any local authority in on the date of submission tender document for the quoted items.
9. Exemption Certificate or related document issued by competent authority for claiming exemption from EMD for the product offered.
10. Financial bid (Proforma given under Section-VI)