

**Umed- Maharashtra State Rural Livelihoods Mission**

**उमेद –महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियान**

राज्य अभियान व्यवस्थापन कक्ष ,  
सिडको भवन , ५ वा मजला (दक्षिण कक्ष )  
सी.बी.डी.बेलापूर , नवी मुंबई .

पिनकोड -४००६१४  
दुरध्वनी -०२२-२७५६२५५२/५४

State Mission Management Unit  
CIDCO Bhavan, 5th Floor (South Wing)  
CBD Belapur, Navi Mumbai  
Pincode : 400614  
Phone No : 022-27562552/54

**MSRLM/SMMU /GVB/ Mattresses/1005 /2017-18**

Date: - 18 / 04 /2018

To,

M/s .....

.....,

**Subject:** - Request for Quotation (RFQ) for supply of PU foam Mattresses to Gram Vikas Bhavan, Kharghar, Navi Mumbai.

**Dear Sir,**

- 1) Rural Development Department and Panchayat Raj Department, Government of Maharashtra has developed 'Gramvikas Bhavan' on plot no 76(A) in sector -21 at Kharghar, Navi Mumbai for organizing various seminars, workshops, trainings and meetings and providing residential facilities for the members of the Panchayat Raj Institutions coming to Mumbai for official work. The Panchayat Raj system in Maharashtra is being strengthened rapidly and more than 3 lakhs representatives are working towards the welfare of the rural population. To develop the skills of the representatives, the establishment of 'Gramvikas Bhavan' is a very vital and welcome step. The main objectives of this project include setting up of training centre for the members of the Panchayat Raj Institutions, providing facilities for exhibition and sales for Self Help Groups (SHGs), providing residential facilities for the members of the Panchayat Raj Institutions, creating platform for holding workshops and seminars to conduct poverty eradication programmes etc.
- 2) The Chief Executive Office of Maharashtra State Rural Livelihood Mission (MSRLM) on behalf of Rural development department, Government of Maharashtra invites quotation provide Annual Maintenance & Repairs (Comprehensive) of Solar system installed at Gram Vikas Bhavan, Kharghar, Navi Mumbai services for Gramvikas Bhavan.
- 3) You are invited to submit your most competitive quotation for PU foam Mattresses of following specifications:

Sr. No.	Items	Specifications	*Quantity
1	Bed Mattresses	1. Size: 30"x 72"x 3" 2. Foam: Flexible PU foam 3. Foam Density Kg/m <sup>3</sup> : 40 4. Special Feature: PU foam mattress 5. Cover type: single sided quilt cover fix type 6. Fabric: Superior fabric with minimum 85 GSM	50 Nos

		7. Foam Brand : Sleep well/Kurlon/ /Century or equivalent 8. Guarantee : Minimum 3 years	
2	Loose Cover	Loose cover of fabric of superior quality with minimum 85 GSM with zip cover on one side	50

\*quantity may vary upto +/-15%

**4) Qualification criteria**

- a. Registration under shop & Establishment/ Registration with the other competent authority
- b. PAN Card
- c. GST registration certificate

**5) Quotation Price:**

- a. The quoted rates shall inclusive of loading, unloading and transportation.
- b. The rates quoted by the agency shall be fixed for the duration of contract and in case of award shall not be subject to adjustment on any account.

**6) Validity of quotation:**

Quotation shall remain valid for the period not less than 30 days after the deadline date specified for submission.

**7) Evaluation of Quotations: -**

- a. Purchaser shall award the contract to the service provider whose offer/quote has been determined to be the lowest evaluated lowest cost
- b. GST in connection with the services will not be taken into account in evaluation.
- c. Evaluation shall be done for all the items together

**8) Terms and Conditions :**

- a. Each bidder shall submit only one quotation.
- b. Bidder shall not contract other bidder in matter relating to this Quotation.
- c. Conditional quotations which are not in line with this request for quotation shall be treated as non-responsive.
- d. Quotations must be submitted as per the attached format in a sealed envelope. Quotation in any other format and by any other means will not be accepted for evaluation.

**9) Award of contract: -**

- e. The MSRLM will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- f. Notwithstanding the above, the MSRLM reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- g. The bidder whose quotation is accepted will be notified of the award of contract by the MSRLM prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the Supply order.

**10) Delivery period and Place :**

All accepted material should be delivered at Gramvikas Bhavan, plot no 76(A) in sector -21 at Kharghar, Navi Mumbai within 8 days from the receipt of supply order.

**11) Quotation Submission:-**

- a. Each bidder shall submit only one quotation in a sealed envelope boldly superscript as "Quotation for Supply of Mattresses."
- b. You are requested to provide your offer latest by 5.00 PM hours on **25/ 04 /2018** to above mentioned office address.

**12) Opening of Quotation: -**

Quotations will be opened in the presence of bidders representatives and SMMU-MSRLM representatives who choose to attend at Maharashtra State Rural Livelihood Mission, 5<sup>th</sup> Floor ,CIDCO Bhavan South wing ,CBD Belapur, Navi Mumbai -400614 on **25/ 04 /2018 @ 5.30 PM**.

**13) Payment:**

The payment along with applicable GST will be made within one week from the date of receipt of acceptable material along with the tax invoice and warrantee card for foam.

**Sd-  
R.Vimala IAS  
Chief Executive Officer  
Maharashtra State Rural Livelihoods Mission**

**QUOTATION FORMAT**  
**(ON THE LETTER HEAD OF SUPPLIER)**

To  
Chief Executive Officer  
Maharashtra State Rural Livelihoods Mission,  
5<sup>th</sup> Floor, CIDCO Bhavan South wing  
CBD Belapur, Navi Mumbai -400614

Date:- \_\_\_\_\_

**Sub:** - Regarding submission of quotation for supply of mattresses to Gram Vikas Bhavan, Kharghar,  
Navi Mumbai

Ref: Your quotation request letter no. MSRLM/SMMU /GVB/Mattresses / /2017-18 Dated  
18/4/2018

**Dear Sir,**

As per your requirement, we are glad to submit you our most reasonable and competitive rates asunder

<b>Sr. No.</b>	<b>Items</b>	<b>Brand Name</b>	<b>Qty in Nos</b>	<b>Unit Rate (Rs) without GST</b>	<b>Total Amount (Rs) without GST</b>
1	Bed Mattresses		50		
2	Loose Cover	-	50		
	Total Amount without GST				
	Add GST				
	Net Amount in Rs.				

We agree to supply above mentioned items in accordance with the terms and condition and technical specifications mentioned in the invitation for quotation.

We hereby certify that we have taken steps to ensure that no person acting for us or on behalf will engage in bribery or collusive agreements with competition.

**Name** :-

**Address** :-

**Telephone no.** :-

**Fax no.** :-

**Signature of the supplier with stamp**