

Umed- Maharashtra State Rural Livelihoods Mission

उमेद- महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियान

राज्य अभियान व्यवस्थापन कक्ष,
सिडको भवन ,५ वा मजला (दक्षिण कक्ष)
सी.बी.डी.बेलापूर , नवी मुंबई .
पिनकोड -४००६१४
दुरध्वनी -०२२-२७५६२५५२/५४

State Mission Management Unit
CIDCO Bhavan, 5th Floor (South Wing)
CBD Belapur, Navi Mumbai
Pincode : 400614
Phone No : 022-27562552/54

MSRLM/SMMU/ Conference Hall systems /4492 /2018-19

Date: - 20/12/2018

To,

M/s

.....,
.....,
.....,

Subject: - Request for Quotation (RFQ) for Supply and Installation of Conference Hall systems

Dear Sir,

1. Deen Dayal Antoyodaya Yojana, National Rural Livelihoods Mission (DAY-NRLM) is an ambitious mission mode programme launched by Ministry of Rural Development, Government of India for eradication of rural poverty. Maharashtra State Rural Livelihoods Mission is established to implement DAY-NRLM. DAY-NRLM is funded jointly by Government of India & Government of Maharashtra. DAY-NRLM aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household income through sustainable livelihood enhancements and improved access to financial and public services. Maharashtra State Rural Livelihoods Mission intends to apply a portion of the proceeds to make payments under the contract for the following goods.
2. You are invited to submit your most competitive quotation for the following goods:-
Supply and Installation & AMC of following conference Hall systems the Specifications are as follows:

Sr. No.	Device Description (Public Address System)	Quantity
1	Conference Controller. Make -Ahuja CM A 5400 or equivalent	1 Nos
2	Delegate Unit. Make Ahuja CM D 5200 or equivalent	14 Nos
3	Chairman Unit. Make: Ahuja CMC 5100 or equivalent	1No
4	Cordless Handheld Mike. Make : Ahuja AWM 520VH or equivalent	2 No
5	One Time Repairing ,Installation, Commissioning and Testing Charges , Servicing Charges for existing Audio / Video Equipment installed at in conference room	One time
6	2 Year Non Comprehensive maintenance service for Audio / Video Equipment	2 Years

3. **Quotation Price :-**

- a) The contract shall be for the full quantity as described in Annexure below.
Corrections, if any, shall be made by crossing out initially, dating & rewriting.

- b) GST in connection with the service shall be shown separately.
- c) The rates quoted by the bidder shall be fixed for the duration of contract and in case of award for supply and installation shall not be subject to adjustment on any account.
- d) The price shall be quoted in Indian Rupees Only.
- e) The quote should include installation, testing charges and all other charges related to complete commissioning in all respects.

4. Qualification of a firm: (Bidder should submit the relevant document along with the Quotation)

- a) Registration under shop & Establishment/ Registration with the other competent authority.
 - b) Firm should be GST registration
5. Each bidder shall submit only one quotation. Bidder shall not contract other Bidder in matter relating to this Quotation and each page of quotation is to be signed by the bidder.
6. Bidders are requested to visit MSRLM office and see the present condition of the audio system installed at conference hall for which this request for quotation is issued.
7. The bidder shall quote for a minimum warranty period of 1 year. If the goods are given manufactures warranty which is more than one year then manufactures warranty will be applicable.
8. **Validity of quotation** should not be less than 45 days.
9. **Payment:** - Payment will be made within 2 weeks from the date of submission of tax invoice along with the satisfactory supply, installation and testing report duly certified by the IT section or any authority assigned by Desk Officer. AMC charges will be paid in four installments i.e. first after 6 months and next after every 6 months from the date of last AMC payment. Actual GST amount will be paid upon submission of tax invoice
10. **Place of Supply, installation and AMC** - Maharashtra State Rural Livelihoods Mission (MSRLM), 5TH floor, CIDCO Bhavan, South Wing, CBD Belapur, Navi Mumbai – 400 614.
11. **Time for Supply & Installation:** - Within **ONE WEEK** from the date of supply order. Preventive Maintenance should be done once in a month and breakdown maintenance should be done within 4 hrs. from the time of information over email/telephone
12. **Evaluation of Quotations:** - MSRLM will evaluate and compare the quotations determined to be substantially responsive, i.e. which are properly signed, and confirmed to the terms and conditions and specifications. Evaluation shall be done for all the items together. GST in connection with service shall not be taken into account in evaluation
13. **Award of contract:** - The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

14. Deadline for submission: We request you to submit quotation in a sealed envelope clearly superscripted as Supply and Installation of Conference Hall Audio systems latest by on or before **29/ 12/2018** up to 2.30 p.m. in the prescribed format given with all required documents.

15. Public opening of quotation: Quotation will be open in presence of bidders or their authorized representatives who choose to attend at State Mission Management Unit MSRLM on **29/ 12/2018** @ 3.00 p.m. Please note attendance to public opening is not mandatory but MSRLM encourage participation for transparency in the process.

Sd-
Chief Executive Officer
Maharashtra State Rural Livelihoods Mission

FORMAT OF QUOTATION
(ON THE LETTER HEAD OF SUPPLIER)

To
Chief Executive Officer,
Maharashtra State Rural Livelihoods Mission
5th Floor, CIDCO Bhavan, South Wing,
CBD Belapur, Navi Mumbai – 400 614.

Date:- _____

Subject:- Regarding Quotation for Supply & Installation of conference Hall Audio systems

Reference:- Your quotation request letter no. MSRLM/SMMU/Conference Hall systems/ 4492 /2018-19 dated 20/12/2018

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

Sr. No.	Device Description (Public Address System)	Make	Model	Qty	Unit Rate without GST	Total Amount without GST
1	Conference Controller			1		
2	Delegate Unit			14		
3	Chairman Unit			1		
4	Cordless Handheld Mike			2		
5	One Time Testing and Servicing Charges for Audio / Video Equipment- in conference room			1		
6	One Time Repairing ,Installation, Commissioning and Testing Charges , Servicing Charges for existing Audio / Video Equipment installed at in conference room			1		
7	2 Year Non Comprehensive maintenance service for Audio / Video Equipment	-	-	2 years		
	Total					

We agree to provide above mentioned goods and services in the accordance with the technical specification for a total contract price of Rs.(amount in figures)
(Rs.....amount in words)
within the period specified in the invitation for quotation.

We also confirm that the normal commercial warrantee / guarantee of 1 year shall apply to the offered Goods

We hereby certify that we have taken steps to ensure that no person acting for us or on behalf will engage in bribery or collusive agreements with competition.

Name:-

Address:-

Telephone no:-

Fax no:-

Signature of the supplier with stamp