

उमेद-महाराष्ट्र राज्य ग्रामीण जीवनोन्नती
अभियानांतर्गत विविध उपक्रमांसाठी केंद्र
शासनाकडून प्राप्त झालेली खर्चाची मानके (Cost
Norms) लागू करणेबाबत.

महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियान

राज्य मिशन व्यवस्थापन कक्ष

क्रमांक एमएसआरएलएम-२०१५/प्र.क. ३५ /जा.क्र ३३५ /प्रशासन शाखा,

दिनांक : १३ फेब्रुवारी २०१५.

- संदर्भ : १) अतिरिक्त सचिव व अभियान संचालक NRLM यांचे अ.शा पत्र, क्र G.२००११/२/२०१३-
RL दि. ८.१.२०१५.
२) श्री. जी. मुरलीधन, NMMU- NRLM यांचा ई-मेल दिनांक २० फेब्रुवारी २०१४.
३) राज्यस्तरीय कार्यकारी समितीचे दि. १२/०२/२०१५ च्या बैठकीचे इतिवृत्त

परिपत्रक

केंद्र शासनाने दारिद्र्य निर्मूलनाचे काम अधिक प्रभावीपणे व गतीमानतेने व्हावे या दृष्टीने स्वर्ण जयंती ग्राम स्वरोजगार योजनेचे रुपांतरण राष्ट्रीय ग्रामीण जीवनोन्नती अभियानामध्ये केलेले आहे. दारिद्र्य निर्मूलनाचा सदर कार्यक्रम अभियान स्वरूपात (Mission Mode) राबवावयाचा असून त्यामध्ये दारिद्र्य रेषेखालील गरीबांना स्वयंसहायता गटांच्या माध्यमातून संघटित करणे, त्यांची भक्कम संस्थित-प्रणाली निर्माण करणे, त्यांची क्षमता वृद्धी करणे व यातून त्यांना शाश्वत उपजिविकेचे साधन उपलब्ध करून देऊन त्यांचे उत्पन्न कायमस्वरूपी वाढविणे असे उद्दिष्ट आहे. सदर उद्दिष्ट साध्य करण्यासाठी केंद्र शासनाच्या निर्देशानुसार, गावपातळीपर्यंत जाऊन गावातील महिलांचे बचत गट तयार करणे, ग्रामसंघ तयार करणे यासाठी क्षमता बांधणी प्रशिक्षण, कार्यशाळा, बैठका, क्षेत्र-भेटी आयोजित कराव्या लागतात. ब-याचवेळा या कामासाठी तज्ञ साधन व्यक्तींची मदत घ्यावी लागते. तसेच स्वयंसहायता गट व त्यांच्या संस्थित प्रणालींना फिरता निधी, समुदाय संघटन निधी (CIF), उपजिविका निधी इत्यादींचे वितरण करावे लागते. यासाठीच्या विविध बाबींसाठी केंद्र शासनाने उपरोक्त क्रमांक १ व २ येथील संदर्भान्वये खर्चाची मानके (Cost Norms) निश्चित करून दिलेली आहेत. (सोबतच्या प्रपत्र 'अ' नुसार) सदर खर्चाची मानके (Cost Norms) अभियानांतर्गत राज्यात लागू करण्यास राज्यस्तरीय कार्यकारी समितीने दिनांक १२ फेब्रुवारी २०१५ च्या बैठकीमध्ये मान्यता दिलेली आहे. त्यानुसार उमेद-महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियानाच्या अंमलबजावणीसाठी केंद्र शासनाकडून प्राप्त झालेले सदर खर्चाची मानके (Cost Norms) वापरण्यात यावेत.



(डॉ. सुदिन गायकवाड)

अवर सचिव

महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियान
ग्रामविकास व जलसंधारण विभाग

सदर - प्रपत्र 'अ'

प्रति

१. सर्व अधिकारी, राज्य अभियान व्यवस्थापन कक्ष, उमेद-महाराष्ट्र राज्य ग्रामीण जीवनोन्नती अभियान
२. जिल्हा अभियान व्यवस्थापक, जिल्हा अभियान व्यवस्थापन कक्ष (सर्व)
३. तालुका अभियान व्यवस्थापक, तालुका अभियान व्यवस्थापन कक्ष (सर्व)
४. निवड नस्ती, प्रशासन शाखा.

प्रति माहितीस्तव -मुख्य कार्यकारी अधिकारी, जिल्हापरिषद रत्नागिरी, ठाणे, नंदुरबार, सोलापुर, जालना, उस्मानाबाद, वर्धा, यवतमाळ, गोंदिया, गडचिरोली.

T. Vijay Kumar, IAS

Additional Secretary

&

Mission Director, NRLM

Tel. No. 24122936

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सत्यमेव जयते

ग्रामीण विकास मंत्रालय
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कौटिल्य मार्ग, नई दिल्ली-110021
Ministry of Rural Development
Deptt. of Rural Development
Government of India
6th floor, Hotel Samrat
Kautilya Marg, New Delhi-110021

D.O. No. G.20011/2/2013-RL

Date 08.01.2015

Dear Shri Hardikar

As you are aware, the cost norms for various items of expenditure under NRLM for the year 2015-16 for the Resource Blocks were discussed in the annual writeshop held in NIRD, Hyderabad from 12-17 November 2014. After discussions, there was a consensus that some of the unit costs need upward revision due to inflation in cost on various items such as accommodation, transport, food, honorarium to service providers etc. There was also an agreement that the CRPs who are working in the remote/difficult areas of Resource Blocks and are vulnerable to health risks would need to be provided a health insurance cover.

2. I am enclosing a statement indicating the revised cost norms for the Resource Blocks for the year 2015-16 that were agreed to at the writeshop. You may consider adopting these norms subject to the overall IB/CB expenditure not exceeding the approved ceiling of Rs 7500/- per member for capacity building and Rs.10, 000 per SHG for institution building.

With regards

Yours Sincerely,


(T. Vijay Kumar)

Shri S. Hardikar
Chief Executive Officer
Maharashtra State Rural Livelihood Mission (MSRLM)
101/102 Monarch Plaza Plot No. 56, Sector-11,
Plot No. 56,, Sector-11, CBD, Belapur
Navi Mumbai-400614

..... STATE MISSION PERSONS, CKPs, SENIOR CKPs, PRPs and Immersions, Trainings and Exposure visits proposed for the Year 2015-16.

Item		Existing rates for 2014-15		Proposed rates for 2015-16		Justification
		NRO / State Level Society signing MoUs with SRLMs along with SERP	Existing rates for 2014-15	NRO professionals visits to SRLMs	SRLM resource blocks	
1	State Anchor Person of NRO in State Mission		Honorarium per month Rs. 80,000/- Entitlements and benefits per month Rs.10,000/- To & Fro travel charges from State mission to home town (Twice in an Year) Rs. 10,000/- per one time.		Honorarium per month Rs. 85,000/- Entitlements and benefits per month Rs.10,000/- To & Fro travel charges from State mission to home town (Twice in an Year by II tier AC from SRLM Head quarters to Home town and back	Increase in rates is due to inflation in food and transport costs and rise in cost of living
2	State Anchor Person monthly hired vehicle		Rs.50,000/- per month		As per the approved rates in SRLM for hired vehicles	
3	State Anchor Person Occasional hiring of vehicle for travelling to Resource Blocks (Lump sum per Year)		Rs.3.00 lakhs		Rs.2.00 lakhs	
4	State Anchor Person expenses towards DA and Hotel Accommodation with in the State Mission		DA= Rs.1000/- per day Hotel accommodation = Rs. 3000/- per day		DA = Rs.1000/- per day Hotel accommodation = Rs. 3000/- per day	

Proposed rates for 2015-16

S.No	NRO / State Level Society signing MoUs with SRLIMs along with SERP	Existing rates for 2014-15	NRO professionals visits to SRLIMs	SRLIM resource blocks	In the New Blocks	Justification
5	Project Resource Persons (PRPs)	Honorarium per month Rs.25000/- Entitlements and benefits per month Rs.3500/- Fixed Local travel allowance Rs.3500/- To & Fro travel charges from State mission to home town (Twice in an Year) Rs. 3000/- per one time. Insurance premium per Annum Rs.6000/-	NA	Honorarium per month Rs.26,500/- Entitlements and benefits per month Rs.3500/- Fixed Local travel allowance Rs.3500/- To & Fro travel charges from State mission to home town (Twice in an Year by Train non AC Sleeper Class) Insurance premium per Annum		Increase in rates is due to inflation in food and transport costs and rise in cost of living
6	Project Resource Person (PRP) expenses towards DA and Hotel Accommodation for attending meetings, Workshops at District & State head quarters.	District HQs DA per day = Rs. 500/- Hotel Accommodation Rs.1000/- per day. State HQs: DA per day Rs.750/- Hotel Accommodation Rs.1500/- per day	NA	District HQs DA per day = Rs. 500/- Hotel Accommodation Rs.1000/- per day State HQs: DA per day Rs.750/- Hotel Accommodation Rs.1500/- per day		
7	Community Resource Persons (CRPs)	Resource Fee Rs. 1000/- per day Food Charges Rs.200/- per day Native place to State Mission and to Resource Block and back to native place (to & fro) Rs.3000/- per round. Local travel within the Resource Block (from Village to Village) Rs.1500/- per round. Miscellaneous cost towards Medical expenses, local accommodation and other emergencies etc., Rs. 3000/- per round.	NA	Resource Fee Rs. 1200/- per day DA @ Rs.300/- per day. Travel cost from Native place to State Mission and to Resource Block up to village level and back to native place (to & fro) up to a maximum of Rs.3000/- per round. Local travel within the Resource Block (from Village to Village) upto a maximum of Rs.1500/- per round. Miscellaneous cost towards Medical expenses, local accommodation and other emergencies etc., upto a maximum of Rs. 3000/- per round.		Increase in rates is due to inflation in food and transport costs; Miscellaneous costs being given in order to reduce burden on CRPs to pay out of their resource fee for emergencies

Proposed rates for 2015-16

S.No	NRO / State Level Society signing MoUs with SRLMs along with SERP	Existing rates for 2014-15	NRO professionals visits to SRLMs	SRLM resource blocks	In the New Blocks	Justification
8	Senior Community Resource Persons	Resource Fee Rs. 1200/- per day Food Charges Rs.250/- per day Native place to State Mission and to Resource Block and back to native place (to & fro) Rs.3000/- per round. Local travel within the Resource Block (from Village to Village) Rs.3000/- per round. Miscellaneous cost towards Medical expenses, local accommodation and other emergencies etc., Rs.3000/- per round.	NA	Resource Fee Rs. 1400/- per day DA @ Rs.350/- per day Native place to State Mission and to Resource Block up to village level and back to native place (to & fro) up to a maximum of Rs.3000/- per round. Local travel within the Resource Block (from Village to Village) upto a maximum of Rs.3000/- per round. Miscellaneous cost towards Medical expenses, local accommodation and other emergencies etc., upto a maximum of Rs. 3000/- per round.		Increase in rates is due to inflation in food and transport costs; Miscellaneous costs being given in order to reduce burden on CRPs to pay out of their resource fee for emergencies
9	State Level Community Trainers deputed by NRO for conducting Trainings in SRLMs	Nil	NA	Resource Fee per person per Day = Rs.2,000/- DA = Rs.500/- per Day Travel Cost i.e., From NRO to SRLM by 3 tier AC by Train and local travel by bus/ auto as per actuals Hotel Accommodation actuals Maximum upto Rs.2,500/- per Day. Medical Emergencies if any, as per actuals.		
10	Immersion and training of State level Officials and Professionals of SRLMs in NRO	Rs.4000/- per day per person	NA	Rs.5,000/- per day per person includes(Local Travel, Accommodation, Training Material etc.,)		Increase in rates is due to inflation in hotel accommodation food and transport costs

S.No	Existing rates for 2014-15		Proposed rates for 2015-16			Justification
	NRO / State Level Society signing MoUs with SRLMs along with SERP		NRO professionals visits to SRLMs	SRLM resource blocks	In the New Blocks	
11	Immersion and training of District and Block level Staff of SRLMs in NRO	Rs.3000/- per day per person	NA	Rs.4,000/- per day per person		Increase in rates is due to inflation in hotel accomodation food and transport costs
12	Immersion and training of Women Activists, Community leaders, VO and CLF Office Bearers and VO & CLF Staff.	Rs.3000/- per day per person	NA	Rs.3000/- per day per person		Increase in rates is due to inflation in food and transport costs
13	Immersion and training of Bank Officials of SRLMs in NRO	Rs.4000/- per day per person	NA	Rs.5,000/- per day per person		Increase in rates is due to inflation in hotel accomodation food and transport costs
14	Immersion and training of PRI representatives of SRLMs in NRO	Rs.4000/- per day per person	NA	Rs.5,000/- per day per person		Increase in rates is due to inflation in hotel accomodation food and transport costs
15	Women Activists engaged by SRLM for continuous facilitation and follow-up to SHGs	Rs.150/- per day with a work schedule for 10-15 days in a month	NA	Rs.150/- per day with a work schedule for 10-15 days in a month	Rs.150/- per day with a work schedule for 10-15 days in a month	

S.No		Item	Existing rates for 2014-15	NRO professionals visits to SRLMs	SRLM resource blocks	In the New Blocks	Justification
		NRO / State Level Society signing MoUs with SRLMs along with SERP					
16		Internal Community Resource Persons to be engaged by the SRLM in the New Blocks under its NRLM expansion programme. (Community Resource Persons includes Sr.Book Keeper in the Team)	Nil	NA		Resource fee : Rs.300/- Food charges:Rs.200 30 days work schedule in a month. Travel cost from Native place to New Block up to village level and back to native place (to & fro) up to a maximum of Rs.1500/- per round. Local travel within the New Block (from Village to Village upto a maximum of Rs.500/- per round). Medical emergencies and Treatment as per actuals. Life and Accidental insurance coverage with annual premium upto Rs.5,000/-	
17		Resource Book Keeper working in the New Block at Cluster level under NRLM expansion programme.	Nil	NA	Rs.300/- Food charges : Rs.200/- per day with a work schedule for 15-20 days in a month. Travel charges @ 2000/- per person per month. Medical emergencies and treatment as per actuals. Life and Life and accidental insurance coverage with annual premium upto Rs.5000/-	Rs.400/- Food charges : Rs.200/- per day with a work schedule for 25 days in a month. Travel charges @ 2000/- per person per month. Medical emergencies and treatment as per actuals. Life and accidental insurance coverage with annual premium upto Rs.5000/-	
18		MCP trainers for facilitation of MCP preparation to the SHGs	Nil	NA	Rs.300/- Food charges : Rs.200/- per day with a work schedule for 15-20 days in a month. Travel charges @ 2000/- per person per month. Medical emergencies and treatment as per actuals. Life and accidental insurance coverage with annual premium upto Rs.5000/- Each MCP trainer team consists of two. The MCP training period shall be for 5 days. Each MCP trainer team shall	Rs.400/- Food charges : Rs.200/- per day with a work schedule for 25 days in a month. Travel charges @ 2000/- per person per month. Medical emergencies and treatment as per actuals. Life and accidental insurance coverage with annual premium upto Rs.5000/- Each MCP trainer team consists of two. The MCP training period shall be for 5 days. Each MCP trainer team shall prepare/facilitate 4-5 MCPs in a month.	
Note							In resource block scenario once Cluster Level Federation comes into existence MCP trainers and Resource Book keepers are attached to CLF. CLF will give action plan to MCP trainers and Resource bookkeepers . Their payments will be made by CLF. When they go to newer blocks they will be anchored by the BIMMU.

Proposed rates for 2015-16

SRLM resource blocks

In the New Blocks

Justification

Existing rates for 2014-15

NRO / State Level Society signing MoUs with SRLMs along with SERP

NRO professionals visits to SRLMs

SRLM resource blocks

In the New Blocks

Justification

Internal Community Resource Persons to be engaged by the SRLM in the New Blocks under its NRLM expansion programme. (Community Resource Persons includes Sr.Book Keeper in the Team)

Nil

NA

Resource Book Keeper working in the New Block at Cluster level under NRLM expansion programme.

Nil

NA

Rs.300/- Food charges : Rs.200/- per day with a work schedule for 15-20 days in a month. Travel charges @ 2000/- per person per month. Medical emergencies and treatment as per actuals. Life and Life and accidental insurance coverage with annual premium upto Rs.5000/-

MCP trainers for facilitation of MCP preparation to the SHGs

Nil

NA

Rs.300/- Food charges : Rs.200/- per day with a work schedule for 15-20 days in a month. Travel charges @ 2000/- per person per month. Medical emergencies and treatment as per actuals. Life and accidental insurance coverage with annual premium upto Rs.5000/-
Each MCP trainer team consists of two. The MCP training period shall be for 5 days. Each MCP trainer team shall

Unit Cost Norms

Unit cost ceilings

1. Cost Ceilings for Capacity Building Activities

The cost ceilings proposed here include all Capacity Building activities undertaken in the states – trainings, workshops, seminars, exposure visits, immersion, meetings, refresher trainings, etc.

The ceilings have been proposed for various levels of staff in the SRLM, community and other relevant stakeholders (PRI representatives, Bankers, NGO representatives, etc.) for trainings at various levels (state level, district level, block level, and outside state).

Nature	Level	Cost Ceiling, Rs.	Remarks
Non-residential	State	650	-Per day/member
	District	450	Covering : Food, Cost of training hall, Misc. expenses (hiring vehicle for one day, other contingencies) - Rs. 25/- should cover SHG members' training cost during meetings
	Block/Cluster	300	
	Village level	150	
	Within SHG	25	
Residential	State	2,000	
Residential	District	750	Covering : Board & Lodging, Cost of training hall, Misc. expenses (local hiring of vehicle during training days, other contingencies)
	Block/Cluster	500	
	Other State	4,000	
	Exposure visit	Inter district	
Exposure visit	Inter block	500	Covering: Boarding & lodging, Local Travel, Resource Fee payable to CBO and others.
	Interstate (incl. NRO) Excl. travel cost	4,000	-Per day/member Covering: Boarding & lodging, Local Travel, Training Material, Resource Fee payable to CBO and others. For Community Members, the ceiling could be Rs.3000/-.

Note:

These Cost Ceilings **do not include** costs incurred on travel and training material. Ceiling towards cost of Training material is proposed as 10% of the total training cost and Travel cost to be paid at actuals.

2. Cost Ceilings for Community Institutions and Cadres

Item	Cost Ceiling, Rs.	Remarks
Start-up Costs		
SHG	1,000	One-time Cost
VO	75,000	One-time Cost
CLF	2,50,000	One-time Cost
Participatory Identification of Poor (PIP)	10,000	Per VO
Demand-driven Training	2.5% of CB	Upto 2.5% of CB costs
Honorarium to Community Cadres		
Bank Mitras	3,000	Per month, limited to 1 year per CLF
Internal CRPs/Active Women	150	Per day
VO Assistants	3,000	Per month, limited to one year per VO
CLF Facilitators	1,500	Per month, limited to one year per CLF

Note:

The costs for conducting the audit of the community institutions would be met from the own funds of the institutions.

3. Cost Ceilings for Funds to the Community

The ceilings for Revolving Fund, Vulnerability Reduction Fund, Community Investment Fund and Livelihoods Fund are -

Fund	Cost Ceiling, Rs.	Remarks	Note
RF (to SHGs)	1,500	per SHG member (not exceeding Rs. 15,000 per SHG)	<i>The CIS funds (VRF, CIF & Livelihood Fund) could be increased by 50% for SC/ST, 75% for STs living in difficult/ remote areas as approved in the AAPs of the states, and 150% for PVTGs.</i>
VRF (to VOs)	3,000	per SHG member	
CIF (to CLFs)	3,000	per SHG member	
Livelihood Fund (against plans)	1,500	per SHG member	

4. Cost Ceilings for Non-intensive Blocks

Item	Cost Ceiling, Rs.	Remarks
Capacity Building	5,000/SHG	Includes mobilization, training and other capacity building of members, leaders and community cadres.

Note: Financial Assistance to some SHGs may be provided as per norms in intensive blocks.

5. Cost Ceilings for Resource Persons

Resource Persons for NRLPS, NROs and SRLMs

NRLM may seek the services of resource persons for specific assignments. Their engagement would be on-call. The resource pool is being developed and the resource persons have been categorised according to their thematic expertise and experience.

Category	Eligibility	Fee Rs. /day
A1	20+ years of relevant experience	10,000
A	15+ years of relevant experience	7,500
B	10+ years of relevant experience (State)	5,000
C	5+ years of relevant experience (District)	2,500

Note: For eminent category, the fee may be as decided by the SRLM based on the specific need and circumstances.

Travel cost, Board & Lodging will be at actuals.

These rates are also applicable to NROs and NRLPS.

Category	Eligibility	Fee Rs. /day	Remarks
Technical	State	2500	Covering + Board, Cost of training, fuel, etc. + board & lodging for day of 01st meeting/week
	Block/Cluster	1750	Rs. 25/- board & lodging for day of 01st meeting/week
	Other State	1000	Rs. 25/- board & lodging for day of 01st meeting/week
	Other State	1000	Rs. 25/- board & lodging for day of 01st meeting/week
Residential	State	2000	Per day/member
	District	750	Covering + Board & lodging, cost of training, fuel, etc. + board & lodging for day of 01st meeting/week
	Block/Cluster	500	Rs. 25/- board & lodging for day of 01st meeting/week
	Other State	1000	Rs. 25/- board & lodging for day of 01st meeting/week
Non-Residential	Other State	1000	Per day/member
	Block/Cluster	500	Covering + Boarding & lodging, Local Travel, Resources for payable to CBO and others.
Expense	Intermediate (incl. NPO)	1000	Per day/member
	Block/Cluster	500	Covering + Boarding & lodging, Local Travel, Training material, Resources for payable to CBO and others. For voluntary Members, the ceiling would be 2500/-

These Cost Ceilings do not include costs incurred on travel and training material. Ceiling towards cost of Training material is proposed as 10% of the total training cost and Travel cost to be paid at actuals.